

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL



MINUTES OF MEETING

DEMOCRATIC SERVICES COMMITTEE MEETING

MONDAY, 10TH DECEMBER, 2012

PRESENT: Councillor Richard Thomas (In the Chair)

Councillors G Jones, T Chaplin, G Davies, N Greer, D L Jarrett,
C T Jones, G Lewis and K Moran

Gareth Chapman (Chief Executive), Ann Taylor (Team Leader
Democratic Services)

Karen Vokes (Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
673	Apologies for Absence	Apologies for absence received from Councillor L A Matthews. Councillor Matthews requested it be noted that she was unable to attend as she had to attend another meeting within the Authority.
674	Declarations of Interest	No declarations of interest were received.
675	Terms of Reference for the Democratic Services Committee	RESOLVED that: <ul style="list-style-type: none">The Terms of Reference for the Democratic Services Committee be noted.

		<ul style="list-style-type: none"> • The next meeting of the Democratic Services Committee be held in March/April 2013 which will possibly be part of the scheduled Audit Committee Meeting, excluding the Lay Member. • A report be scheduled to the next meeting on the staffing requirements/responsibilities for the Democratic Services Committee.
676	Appointment of Head of Democratic Services	<p>RESOLVED that:</p> <ul style="list-style-type: none"> • The Democratic Services Committee delegate the appointment of an officer to the role of Head of Democratic Services to the Chief Executive. • The Chief Executive report back on the appointment to the Democratic Services Committee. • The officer appointed to the Head of Democratic Services has their existing post revaluated in accordance with the existing job evaluation scheme. <p>Councillor G Lewis arrived at 2.20 pm.</p>
677	Any Other Item Deemed Urgent by the Chair	The Chair advised that there was no business deemed urgent.