

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL



MINUTES OF MEETING

**DEMOCRATIC SERVICES**  
**COMMITTEE MEETING**

**MONDAY, 25TH MARCH, 2013**

**PRESENT:** Councillor G Jones (In the Chair)

Councillors T Chaplin, G Davies, D L Jarrett, C T Jones,  
G Lewis, L A Matthews and K Moran

Ann Taylor Head of Democratic Services

Mair Morgan Scrutiny

ITEM NO.	AGENDA MATTER	DECISION
1010	Apologies for Absence	Apologies for absence were received from Councillor Richard Thomas and N Greer.
1011	Declarations of Interest	No Declarations of Interest were made.
1012	Annual Reports by Councillors	<b>Resolved that:</b>  (a) The template for the compilation of information for Councillor's Annual Reports be agreed.  (b) The template be distributed as soon as possible to all Councillors for completion by no later than Monday 17 June 2013 ahead of the deadline for publication at the end of June 2013.  (c) The publication of the Annual Reports be advertised in the Authority's Contact magazine.

1013	Any Other Business Deemed Urgent by the Chair	The Chair advised that that there was no business deemed urgent.
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