

SOUTH WALES POLICE AND CRIME PANEL **MEETING**

SUMMONS

10.30 am

Tuesday, 5th June, 2018

Police Headquarters, Bridgend



Further information regarding this agenda is available from the Democratic Services Department at Merthyr Tydfil County Borough Council
Tel: (01685) 725284 Email: democratic@merthyr.gov.uk

A G E N D A

1. Apologies for Absence

2. Declarations of Interest

Members are reminded of their personal responsibility to declare any personal and prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government and Finance Act 1992 relating to Council Tax, the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct

Note:

(a) Members are reminded that they must identify the item number and subject matter that their interest relates to and signify the nature of the personal interest and

(b) Where Members withdraw from a Meeting as a consequence of the disclosure of a prejudicial interest they must notify the Chair when they leave

ANNUAL MEETING

3. Appointment of Chair of the South Wales Police and Crime Panel

To consider the attached report

5 - 6

4. Appointment of Vice Chair of the South Wales Police and Crime Panel
To consider the attached report **7 - 8**

ORDINARY MEETING

5. Minutes of Previous Meeting(s) **9 - 12**
6. Change in Membership of the South Wales Police and Crime Panel
To consider the attached report **13 - 14**
7. Attendance of Police Officers at A & E Departments
To receive a verbal update on this matter
8. Police involvement in the Sexual Assault Referral Centre
To receive a verbal update on this matter
9. Date and time of next meeting
Tuesday 2nd October 2018 at 10.30am
Orbit Business Centre, Merthyr Tydfil.
10. Any other business deemed urgent by the Chair

COMPOSITION: Councillor R Smith (Rhondda Cynon Taf CBC) (Chair)

Councillors:

B Bowen-Thomson (Cardiff Council), T Davies (Cardiff Council), R Lewis (Rhondda Cynon Taf CBC), P Rees (Neath Port Talbot CBC), C Richards (City and County of Swansea), K Roberts (City and County of Swansea), and R Young (Bridgend CBC)

Co-optees:

M Jehu (Vice-Chair)
M Jones

together with appropriate officers



REPORT TO THE SOUTH WALES POLICE AND CRIME PANEL

5th June 2018

Appointment of Chair of the South Wales Police and Crime Panel

Purpose of the Report

To advise the Panel of the requirement to appoint a Chair for the South Wales Police and Crime Panel (the Panel).

1.0 Background / Information

- 1.1 The Rules of Procedure for the Panel state that the Panel shall hold an annual meeting between the 1 April and the 30 June each year and that the first item of business on the agenda for the annual meeting shall be the appointment of a Chair for the ensuing year.
- 1.2 As Members will be aware we have been unable to adhere to the above timetable due to the fact that all Councillor nominations to the Panel needed to be submitted to the Home Office for approval. The Panel could not formally sit until we had Home Office approval, which we have now received.
- 1.3 The following is an extract from the Panels Rules of Procedure with regard to the appointment of the Chair and the Vice Chair. A separate report is agended for the appointment of the Vice Chair.

“1.0 Appointment of Chair and Vice Chair

- 1.1 *The Chair of the Police and Crime Panel will be appointed at the first meeting of the Panel following the appointment of members to the Panel, and thereafter at the first meeting of the municipal year of the Panel.*
- 1.2 *The Chair will be drawn from amongst the Elected Members of the Panel and decided by a vote supported by a majority of the whole membership of the Panel.*
- 1.3 *The Vice Chair of the Police and Crime Panel will be appointed at the first meeting of the Panel following the appointment of members*

to the Panel and thereafter at the first meeting of the municipal year of the Panel.

- 1.4 *The Vice Chair will be drawn from amongst the Elected Members in the first year of the Panel and selected from all the members thereafter. The appointment will be decided by a vote supported by a majority of the whole membership of the Panel.*
- 1.5 *In the event of the resignation of the Chair or removal of the Chair, a new Chair will be appointed and will be drawn from amongst the Elected Members of the Panel.*
- 1.6 *In the event of the resignation of the Vice Chair or removal of the Vice Chair, a new Vice Chair will be appointed and will be drawn from amongst all the members of the Panel.*
- 1.7 *The Panel may remove the position of Chair by a vote supported by a majority of the whole membership of the Panel.*
- 1.8 *The Panel may remove the position of Vice Chair by a vote supported by a majority of the whole membership of the Panel.*
- 1.9 *The Panel will elect a person from amongst the elected members of the Panel, to preside at a meeting if the chair and vice chair are not present.”*

2.0 Recommendation(s) that:-

- 2.1 The Panel appoints a Chair until its Annual Meeting in 2019

Simon Jones
Senior Solicitor



REPORT TO THE SOUTH WALES POLICE AND CRIME PANEL

5th June 2018

Appointment of Vice Chair of the South Wales Police and Crime Panel

Purpose of the Report

To advise the Panel of the requirement to appoint a Vice Chair for the South Wales Police and Crime Panel (the Panel).

1.0 Background / Information

- 1.1 The Rules of Procedure for the Panel state that the Panel shall hold an annual meeting between the 1 April and the 30 June each year. As mentioned in the previous agenda item the meeting could not be held during the aforementioned period due to the need to wait for Home Office approval of Panel members.
- 1.2 As Members will be aware we have been unable to adhere to the above timetable due to the fact that all Councillor nominations to the Panel needed to be submitted to the Home Office for approval. The Panel could not formally sit until we had Home Office approval, which we have now received.
- 1.3 The following is an extract from the Panels Rules of Procedure with regard to the appointment of the Chair and the Vice Chair. This report concerns the appointment of the Vice Chair.

“1.0 Appointment of Chair and Vice Chair

- 1.1 *The Chair of the Police and Crime Panel will be appointed at the first meeting of the Panel following the appointment of members to the Panel, and thereafter at the first meeting of the municipal year of the Panel.*
- 1.2 *The Chair will be drawn from amongst the Elected Members of the Panel and decided by a vote supported by a majority of the whole membership of the Panel.*
- 1.3 *The Vice Chair of the Police and Crime Panel will be appointed at the first meeting of the Panel following the appointment of members*

to the Panel and thereafter at the first meeting of the municipal year of the Panel.

- 1.4 *The Vice Chair will be drawn from amongst the Elected Members in the first year of the Panel and selected from all the members thereafter. The appointment will be decided by a vote supported by a majority of the whole membership of the Panel.*
- 1.5 *In the event of the resignation of the Chair or removal of the Chair, a new Chair will be appointed and will be drawn from amongst the Elected Members of the Panel.*
- 1.6 *In the event of the resignation of the Vice Chair or removal of the Vice Chair, a new Vice Chair will be appointed and will be drawn from amongst all the members of the Panel.*
- 1.7 *The Panel may remove the position of Chair by a vote supported by a majority of the whole membership of the Panel.*
- 1.8 *The Panel may remove the position of Vice Chair by a vote supported by a majority of the whole membership of the Panel.*
- 1.9 *The Panel will elect a person from amongst the Elected members of the Panel, to preside at a meeting if the chair and vice chair are not present.”*

2.0 Recommendation(s) that:-

- 2.1 The Panel appoints a Vice Chair until its Annual Meeting in 2019

Simon Jones
Senior Solicitor

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL



MINUTES OF MEETING

SOUTH WALES POLICE AND CRIME PANEL MEETING

TUESDAY, 20TH MARCH, 2018

PRESENT: Councillor R Smith (Rhondda Cynon Taf CBC) (Chair)

Councillors:

B Bowen-Thomson (Cardiff Council), T Davies (Cardiff Council), K Gibbs (Merthyr Tydfil CBC), R Lewis (Rhondda Cynon Taf CBC), P Rees (Neath Port Talbot CBC), C Richards (City and County of Swansea) and R Young (Bridgend CBC)

Co-optees:

M Jones
M Jehu (Vice-Chair)

Outside Bodies:

A Michael (Police and Crime Commissioner) and L Jones (Commissioner's Office)

Officers:

S Jones (Senior Solicitor) and H Jones (Scrutiny Officer)

M Hemmings (Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
1	Apologies for Absence	Apologies for absence were received from the Chief Constable, Councillors John Thomas and Kelly Roberts.
2	Declarations of Interest	No declarations of interest were received.

3	Minutes of previous meeting - Tuesday, 30 January 2018	<p>Resolved that:</p> <p>The Minutes of the Meeting held 30 January 2018 be accepted as a correct record.</p>
4	Public Questions	<p>The Chair set out the criteria for public questions and advised that individual complaints would not be discussed.</p> <p>A member of the public raised an ongoing complaint. The Chair repeated the statement regarding individual complaints and reminded the Panel that the matter had been dealt with.</p> <p>A Police Officer escorted the member of public out of the meeting and Mr Michael refuted an allegation made by a member of the public.</p> <p>The Chair advised either the members of the public would need to leave the meeting or the Panel would postpone the meeting.</p> <p>It was made clear that unless a new complaint/evidence was submitted no further consideration would be given to the matter, the members of the public then left the meeting.</p> <p>Panel agreed that it needed to adopt a vexatious complaints policy.</p>
5	Briefing Session	<p>The Chair welcomed a Wales Online reporter to the meeting.</p> <p>The Panel then discussed in detail the issues that were to be considered at the Meeting.</p>
6	Police and Crime Commissioners Operating Model	<p>The Chair welcomed Alun Michael – Police and Crime Commissioner and Lee Jones – Chief of Staff of the Commissioner’s Office to the meeting.</p> <p>Mr Jones introduced himself and provided an overview of his role and what he had been doing over the last six months and advised that Mr Jeff Petty would not be returning to work.</p> <p>The Panel then received a Presentation from Mr A Michael and Mr L Jones on the Police and Crime Commissioner’s Operating Model and provided further explanation on the following points:</p> <ul style="list-style-type: none"> • Role of Police and Crime Commissioners • Duties of the Commissioner • Police and Crime Plan • Evolve Interim Report – December 2017 • Next Steps • Roles and responsibilities of Deputy Police and Crime Commissioner and Assistant Commissioners. • Police and Crime Commissioners Functions

		<ul style="list-style-type: none"> • What we are trying to achieve • Current Projects • Adverse Childhood Experiences • Investors in People • Team ambition, values and planning <p>A Panel member expressed an interest in seeing details of the ACES toolkit that was being used in the Maesteg Project.</p> <p>The Chair requested that an electronic copy of the presentation be circulated to Panel Members.</p> <p>The Chair thanked Mr Michael and Mr Jones for their presentation.</p>
7	Approval of Complaints Procedure	<p>Simon Jones gave an overview of the report and advised that although this was only now being adopted as a policy it has been previously used as guidance.</p> <p>Mr Jones advised that there are three types of complaints:-</p> <ul style="list-style-type: none"> • A Complaint (a general complaint about the Commissioner or Deputy Commissioner) • A Conduct Matter (Commissioner and/or Deputy Commissioner may have committed a criminal offence). • A Serious Complaint (conduct of Commissioner or Deputy Commissioner which constitutes or involves, or appears to constitute or involve the commission of a criminal offence). <p>Panel raised the following questions/points:-</p> <ul style="list-style-type: none"> • What is the difference between questions and statements? • Is ten minutes before the meeting adequate time to decide whether it is a question or a statement? <p>Resolved that:</p> <ul style="list-style-type: none"> • Delegated authority be given to the Chair to amend the Rules of Procedure as follows: - (1) to extend the time in which a statement can be submitted from 10mins before the meeting to 10 days. (2) prohibit questions/statements on complaints if the complaint is or has been handled in accordance with rule 21 of the Rules of Procedure. • The Complaints Policy be adopted and if a vexatious complaint is made a report be brought to Panel.
8	SWPCP Work Programme and Future Meeting Dates	<p>Mr Michael invited the Panel to hold the next meeting at Police Headquarters to view the Response Centre and look at other practicalities or matters the Panel wish to have sight of.</p>

		<p>Mr Michael advised a suitable room would be made available at Headquarters to facilitate the public meeting.</p> <p>Panel discussed the possibility of this being an annual visit prior to the precept.</p> <p>Future Meeting Dates – Panel asked for an alternative date for the 18 September 2018 meeting.</p> <p>Resolved that:</p> <ul style="list-style-type: none"> • The next meeting to be held on 5 June 2018 be held at Police Headquarters. • Appointment of Chair and Vice Chair to be made at 5 June 2018 meeting. • Howard Jones to send amended list of meeting dates to Panel after liaising with the Commissioner’s Office.
9	Date of Next Meeting	The date of the next meeting is Tuesday, 5 June 2018. Venue: Police Headquarters, Bridgend.
10	Any other business deemed urgent by the Chair	The Chair advised that there was no other business deemed urgent.



REPORT TO THE SOUTH WALES POLICE AND CRIME PANEL 5th June 2018

Change in Membership of the South Wales Police and Crime Panel

Purpose of the Report

To advise of changes to the membership of the Panel.

1.0 Introduction / Background

- 1.1 The Police Reform and Social Responsibility Act 2011 states that each police force area in Wales is to have a Police and Crime Panel established and maintained in accordance with Part 3 of Schedule 6 of the Act (Panels established by the Secretary of State).
- 1.2 In Wales, Police and Crime Panels are established by the Secretary for State, who must establish and maintain a separate police and crime panel for each police area in Wales. In Wales, a Police and Crime Panel is not a committee or joint committee of any local authority, and members are appointed by the Secretary of State, having been nominated by a relevant local authority.
- 1.3 South Wales Police is a multi authority police force area and covers seven local authority areas, these being:- Bridgend County Borough Council; Cardiff Council; Merthyr Tydfil County Borough Council; Neath Port Talbot County Borough Council; Rhondda Cynon Taf County Borough Council; the City and County of Swansea; and the Vale of Glamorgan Council.

2.0 Change in membership of the South Wales Police and Crime Panel

- 2.1 There have been two changes to the membership of the Panel following notification from the Vale of Glamorgan Council and Merthyr Tydfil County Borough Council:-
 - **Vale of Glamorgan Council** - Cllr Janice Charles replaces Cllr John Thomas.
 - **Merthyr Tydfil County Borough Council** – Cllr Chris Davies replaces Cllr Kevin Gibbs

- 2.2 At the time this report was prepared we currently await confirmation of the appointment of Councillor Charles and Councillor Davies from the Home Secretary. Both Councillors cannot formally take up their roles on the Panel until confirmation is received.
- 2.3 No other changes in membership have been notified to the host authority. As such, and subject to Home Office confirmation in respect of Councillor Janice Charles and Councillor Chris Davies, the following table reflects the current membership composition of the South Wales Police and Crime Panel.

Local Authority	Panel Member	Political Representation
Bridgend County Borough Council	Cllr Richard Young	Labour
Cardiff Council	Cllr Timothy Davies	Conservative
Cardiff Council	Cllr Bernie Bowen-Thomson	Labour
Merthyr Tydfil County Borough Council	Cllr Chris Davies	Independent
Neath Port Talbot County Borough Council	Cllr Peter Rees	Labour
Rhondda Cynon Taf County Borough Council	Cllr Rhys Lewis	Labour
Rhondda Cynon Taf County Borough Council	Cllr Robert Smith	Labour
City and Council of Swansea	Cllr Christine Lewis	Labour
City and Council of Swansea	Cllr Kelly Roberts	Labour
Vale of Glamorgan Council	Cllr Janice Charles	Conservative
Mr Melvin Jehu	Independent Co-opted member	
Mr Martyn Jones	Independent Co-opted member	

3.0 Recommendation(s) that

- 3.1 The changes in membership of the South Wales Police and Crime Panel be noted, subject to Home Office confirmation.

Simon Jones
Senior Solicitor,
Merthyr Tydfil County Borough Council