



Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL
MERTHYR TYDFIL
County Borough Council

SCRUTINY : NEIGHBOURHOOD SERVICES, PLANNING AND COUNTRYSIDE

**2.30 pm MONDAY, 10TH SEPTEMBER, 2018
COUNCIL CHAMBER**

***A Pre-Meeting will take place in Conference Room 1 at 2.00 pm.
This meeting is for Committee Members only***

Please note that today's meeting will be recorded.

This recording will not be broadcast on the Authority's internet as it will only be used for training purposes by the Democratic Services Department.

The Public Seating areas will be in view of the Camera and, by entering the Chamber and using the Public Seating Area, Members of the Public are consenting to being filmed and to the possible use of those images and sound recordings as outlined above.

This Agenda has been prepared by the Democratic Services Department. Any member of the public requiring information should contact the department on (01685) 725284 or email democratic@merthyr.gov.uk.

Any reference documents referred to but not published as part of this agenda can be found on the Council's website or intranet under Background Papers.

AGENDA

1. Apologies for absence
2. Declarations of Interest (including whipping declarations)

Members are reminded of their personal responsibility to declare any personal and prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government and Finance Act 1992 relating to Council Tax, the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct

Note:

(a) Members are reminded that they must identify the item number and subject matter that their interest relates to and signify the nature of the personal interest and

(b) Where Members withdraw from a Meeting as a consequence of the disclosure of a prejudicial interest they must notify the Chair when they leave

3. Recycling / Landfill (Performance).
To consider the attached report **5 - 10**
4. Environmental Enforcement Update
To consider the attached report **11 - 16**
5. Scrutiny Committee Work Programme
To consider the attached report **17 - 28**
6. Scrutiny Referrals, Feedback and Follow up Actions
7. Reflection and Evaluation of Meeting
To receive an update from the Chair.
8. Any other business deemed urgent by the Chair

COMPOSITION:

Councillors: D Sammon (Chair)
D Jones (Vice-Chair)

Councillors: M Colbran, J Davies, L Davies and
C T Jones

Co-optees: R Holdaway, J McCarthy and E Scriven
together with appropriate officers

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SCRUTINY COMMITTEE REPORT

Date Written	24 th August 2018
Report Author	Paul Davies/Stephen Thomas
Service Area	Waste Services
Committee Date	10 th September 2018

To: Chair, Ladies and Gentlemen

Recycling / Landfill (Performance).

1.0 SUMMARY OF THE REPORT

1.1 This report is to provide details on MTCBC`s recovery rate performance for materials sent for recycling, composting and preparation for re-use. The report outlines relevant trends and comparison with other Welsh authorities.

2.0 RECOMMENDATION(S)

2.1 The content of this report to be discussed and noted.

3.0 INTRODUCTION AND BACKGROUND

3.1 The WG overarching waste strategy 'Towards Zero Waste' sets out how waste is to be dealt with in Wales in order to produce benefits for not only the environment, but also for our economy and social wellbeing.

3.2 Towards Zero Waste strategy states that by 2025 at least 70% of municipal waste is to be recycled, composted or prepared for re-use, (recovery) and the remaining (residual) 30% is to be dealt with by high efficiency Energy from Waste plants.

3.3 2050: Achieving Zero Waste. By 2050 the impact of waste in Wales is to be reduced to within our environmental limits (approximately 65% less waste than we currently produce). The expectation is that residual waste will decline steadily over time e.g. reduced product packaging and more 'eco-designed' products, which maximise reuse potential at end of life.

- 3.4 The Waste (Wales) Measure 2010 established statutory targets for local authorities in terms of the % of waste must be recycled, re-used or composted. The current target is 58%.
- 3.5 The legislation also imposes financial penalties on local authorities that fail to meet the target. The penalty amount is £200 per tonne by which it falls short of the target amount.

4.0 WHERE WE WERE

- 4.1 In 2012/13 we failed to achieve the Welsh Government’s recovery target of 52%. In the subsequent two years we continued to fail to achieve the 2012/13 target. Our position compared to other Welsh authorities continued to be at the very bottom of the Welsh league table.
- 4.2 Since the introduction of the Kerbside sort recycling system and the reduction of the standard wheeled bin size to a 140l from a 240l per household in 2015 performance has increased significantly.
- 4.3 In 2015/16 Merthyr Tydfil CBC exceeded the Welsh Government recovery target of 58% by attaining 61.58%. This was almost a 10% increase on the previous year’s recovery rate, placing us 9th out of the 22 Welsh local authorities. In 2016/17 performance continued to increase with us achieving a recovery rate of 65.09%. However, the provisional figure for 2017/18 has reduced to 62.74%.
- 4.4 The table below illustrates our performance and league position over the past 5 years.

Financial Year	Welsh Government Recovery Target	MTCBC Recovery Rate	LA Position/Rank
2012/13	52%	49.14%	18 th
2013/14	52%	48.22%	22 nd
2014/15	52%	51.20%	21 st
2015/16	58%	61.58%	9 th
2016/17	58%	65.09%	11 th
2017/18	58%	62.74% (TBC)	TBC
2018/19	58%		
2019/20	64%		
2024/25	70%		

5.0 WHERE WE ARE NOW

- 5.1 Since the introduction of the Kerbside sort system, performance has increased significantly. However, due to the change in wood reprocessor reporting, on the final destinations and recovery rates there has been a resultant drop of approximately 4% in the overall recovery rate.

- 5.2 The provisional recovery figure for 2017/18 is 62.74%. This is a reduction of 2.35% on the 2016/17 recovery rate. Confirmation of this figure, along with Qtr 4 data for 2017/18 and Qtr one of 2018/19 should be provided by WG in October 2018.
- 5.3 The quality of the source separated collected material is high with low levels of contamination. This clean, high quality, recyclate generates an income for the Authority of approximately £400k p.a.
- 5.4 With the majority of residual waste now being diverted to Energy from Waste in 2017/18 we landfilled just 1.93% of our total municipal waste.
- 5.5 For the first quarter of 2018/19 we have only landfilled 0.8% of our total waste arisings.
- 5.6 From April 2018 a new Key Performance Indicator has been developed that will supersede the landfill target. The new indicator will record the amount of residual waste generated in kilogrammes per person. Using residual waste projections that were developed for the EfW contract (Numerator) and population figures from Data Cymru (Denominator) we set an annual KPI as 188kgs/person for 2018/19. The reported figure for the first quarter of 2018/19 is 47.29 kg/person.
- 5.7 Additional funding was obtained through the WG CCP fund enabling us to provide another 6,250 trolley box recycling systems to residents of the County Borough. These are currently being distributed to residents with the roll-out completion deadline of September 30th 2018.
- 5.8 The management and Operation of the HWRCs (September 1st 2018) provides us with more control on the operational procedures, improved material contracts for recyclables, the ability to extract more recyclables from the residual stream and an improved service for site users.
- 5.9 Difficult access and outlying properties have all been included on source separated collection rounds, using a recently purchased bespoke collection vehicle. There are a number (approximately 20) that are still on the co-mingled service due to exceptional circumstances in relation to vehicle access. We are currently addressing these on an individual basis.

6.0 WHERE WE WANT TO BE

- 6.1 To continue to improve performance to enable us to exceed the statutory target.
- 6.2 Our aim is for Merthyr to be among the top performing authorities in Wales.

Risks & Challenges

- 6.3 As a high proportion of residents already participate in the recycling collection services the households that do not recycle are in the main those residents that are most difficult to change behaviours.

- 6.4 The main recyclable materials are currently being collected. Additional recycle streams are difficult to collect and are usually expensive to treat, for example absorbant hygiene products (AHPs).
- 6.5 Stricter guidelines from WG and NRW on reporting materials being recycled can result in lower percentages of recyclables counting towards the recovery rate. NRW's investigation resulted in the percentage of wood waste sent to reprocessors that is recycled, being greatly reduced. The investigation concluded that only 20% was recycled with the remaining 80% being sent for EfW This has had a detrimental effect on Merthyr's overall recovery rate. Figures currently reported as recovered for WDF are 25 – 27%. Other waste streams such as mattresses and carpets are currently being investigated to inform WG on more robust recovery rates of these streams.
- 6.6 Increasing recycling services can result in additional resources being required.

7.0 WHAT WE NEED TO DO NEXT

- 7.1 To progress phase 1 of the Re-use project an area has been identified within the Unit 20 depot in Pentrebach for the creation of a re-use storage area and shop. Re-useable items from the bulky collection service and HWRCs will be deposited at the new facility in 2019 and sold to residents through the shop at the same location.
- 7.2 Unit 20 in Pentrebach, recently purchased by the Council will house the Waste Management department early in 2019. The new depot will provide additional space and increase the capacity to deal with increased levels of recyclables.
- 7.3 The removal of redundant additional capacity bins and assisted collections to improve collection efficiencies and reduce waste to landfill is to be implemented. An exercise to determine which residents who have been provided with additional capacity bins and may no longer require them has been completed. The waste & Recycling Wardens will be engaging with these residents during October and November 2018. Where containers are deemed to be no longer required the bin will be replaced with the standard 140l container.
- 7.4 An exercise is currently underway to identify potential efficiencies on the recycling collection rounds by reducing the amount of rounds and increasing the amount of staff on each round.
- 7.5 On 1st October 2018 MTCBC in partnership and funded by WRAP Cymru will begin a trial of plastic film collections over a 10 week period. 2,500 properties have been selected, (One recycling collection round over 5 days) for the trial. Residents on the trial will be provided with plastic sacks to contain the film and place for collection alongside their other recycling containers. The collected material will be bulked at the Unit 4 depot and weighed at the end of the trial. This material will be sent to a local reprocessor (BPI, based in Rhymney) for recycling. Leaflets and bags will be provided to participating residents from the middle of September by the Waste & Recycling Wardens and WRAP appointed doorknockers.
- 7.6 From 1st October 2018 Parks waste will be included in Waste Data Flow reporting. This will allow us to increase the amount of recyclable material that we can count

towards our recovery rate. Green waste will be included in the existing Green waste contract and the recyclables such as wood, metal, plastics, along with an element of residual waste will be diverted through the HWRC contracts.

8.0 CONTRIBUTION TO WELLBEING OBJECTIVES

- 8.1 Waste Services contributes to the Council’s environmental wellbeing objective; communities protect, enhance and promote our environment and countryside.

CHERYLLEE EVANS
CHIEF OFFICER (NEIGHBOURHOOD SERVICES)

COUNCILLOR KEVIN GIBBS
CABINET MEMBER FOR NEIGHBOURHOOD SERVICES

BACKGROUND PAPERS		
Title of Document(s)	Document(s) Date	Document Location
Does the report contain any issue that may impact the Council’s Constitution?		

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SCRUTINY COMMITTEE REPORT

Date Written	24 th August 2018
Report Author	Paul Jones, Jemma Price
Service Area	Neighbourhood Services
Committee Date	10 th September 2018

To: Chair, Ladies and Gentlemen

ENVIRONMENTAL ENFORCEMENT UPDATE

1.0 SUMMARY OF THE REPORT

- 1.1 A report to update committee members on the current position of the Environmental Cleansing and Enforcement Team in regards to enforcement.

2.0 RECOMMENDATION(S)

- 2.1 That the scrutiny committee notes the content of this report.

3.0 INTRODUCTION AND BACKGROUND

- 3.1 Fly tipping is a Corporate Priority and has been high on the agenda since February 2016. Fly tipping is not unique to Merthyr Tydfil; it is a national problem and fly tipping incidents are increasing. According to Keep Britain Tidy 2016/17 Local Authorities in the UK recorded in excess of one million incidents of fly tipping costing over £50 million of tax payer's money to clear off Council owned land.

4.0 WHERE WE WERE

- 4.1 In Merthyr Tydfil, outcomes were **adequate** for fly tipping as the performance scores for fly tipping clearance were slightly better than the all Wales average, as shown in the table below.

Table 1: Percentage of fly tipping incidents cleared within 5 working days in 2012/13

Key Indicators	March 2013 Merthyr Tydfil	March 2013 Wales
Fly tipping incidents cleared within 5 working days	92.3 %	92.2 %

- 4.2 The Fly-tipping functionality formed a part of the Waste Services Department in 2012/13 and resources included two members of staff (3.5 days per week) and the use of one vehicle (this also included all receptacle deliveries, private works).
- 4.3 All fly-tipping evidence was gathered by Waste Services and passed to Environmental Health Department for further action. All prosecutions were undertaken by Environmental Health.
- 4.4 Fly tipping is not unique to Merthyr Tydfil; it is a national problem and fly tipping incidents are increasing. Tackling fly tipping within Merthyr Tydfil has been high on the agenda over the last two years and links into the corporate priority 'A Sustainable Environment'.
- 4.5 Local Authorities (LA's) are responsible for clearing fly-tipping on public land. LA's may also investigate incidents on private land but there is no obligation to clear the waste.
- 4.6 Natural Resources Wales (NRW) is responsible for dealing with large scale illegal dumping, including incidents involving organised crime and certain hazardous wastes. NRW will only clear up such waste where there is an immediate risk to the environment or human health.
- 4.7 Prior to February 2016, Merthyr Tydfil County Borough Council did not employ a designated enforcement team that solely concentrated on littering and dog fouling offences.

5.0 WHERE WE ARE NOW

Fly tipping Complaints

- 5.1 In 2016/17 and 2017/18 MTCBC achieved 100% for incidents of fly tipped waste cleared off Council owned land within 5 working days. According to All Wales data, MTCBC have been the top performing authority for fly tipped waste removed off council owned land within 5 working days since 2016/17.
- 5.2 In April 2018 the performance indicator for fly tipping clearance changed from the percentage of incidents cleared from council owned land within 5 working days to the average number of days taken to clear fly tipped waste from council owned land. In April 2018 we received 299 reports of fly tipping in which we cleared the waste on council owned land on average of 2.01 days.
- 5.3 In May 2018 we received 328 reports of fly tipping. The waste was removed from Council owned land on average of 2 days.
- 5.4 In June 2018 reports of fly tipping reduced to 270 complaints. The waste was removed from Council owned land on an average of 1.6 days.

- 5.5 July 2018 saw reported complaints fall to 238. The average number of days taken to clear the waste was 1.7 days.

Fly Tipping Fixed Penalty Notices (FPN)

- 5.6 On 25th October 2017, the Unauthorised Deposit of Waste (Fixed Penalties) (Wales) Regulations came into force to help Local Authorities to tackle fly tipping across Wales by way of serving FPNs for small scale fly tipping offences.
- 5.7 A report was put before Full Council on 7th March 2018 asking committee members to approve the report giving authorised officers the powers to serve £400 FPNs for first time, small scale fly tipping offences. This report was approved and FPNs were served from April 1st 2018.
- 5.8 Since April 1st 2018, 23 FPNs for small scale fly tipping have been served, in which six have been paid. Six FPNs have been revoked for various reasons. One reason is, if information is found for two people living in the same address but one person takes full responsibility for the disposal of the waste, then the other FPN is revoked and only one person is expected to pay. Six FPNs are still within the initial payment period. Five FPNs have been progressed to a formal investigation.

Section 34 Notices

- 5.9 A section 34 Notice is a legal notice served on a business giving them 7 days to furnish documentation proving how they dispose of their commercial waste. This section comes under the Environmental Protection Act 1990.
- 5.10 Should a business fail to respond, or give insufficient documentation, a £300 FPN is served which gives the business 14 days to discharge liability.
- 5.11 If no payment is received the business is served with a final demand notice giving a further 7 days to discharge liability. If there is no response, the file is passed to the Legal Department for consideration for prosecution.
- 5.12 Should the business furnish adequate documentation, no further action is taken.
- 5.13 We aim to serve at least 5 notices per week as this allows us to establish how businesses are disposing of their commercial waste. This exercise was implemented due to the nature of the waste found during fly tipping investigations.

Prosecutions

- 5.14 Since the implementation of the Environmental Cleansing and Enforcement Team, there have been 11 successful prosecutions for fly tipping and s.34 offences. There are currently 6 files with the legal department awaiting initial court hearings. A further 4 cases are with legal and have Court dates. Sixteen cases have been through the formal interview stage and require the case file to be written up and four s.34 case file is due to be written up.

Promotion and Awareness

- 5.15 We are working closely with Corporate Communications to promote the work that the Enforcement Team are undertaking including, before & after pictures, fly tipping videos, publicising enforcement action taken etc.
- 5.16 We are also working on new initiatives to raise awareness on the effects of fly tipping on the borough and the work required to clear and investigate. We have worked with Corporate Communications to create a newsletter to post online and on all social media streams to keep the public up to date.
- 5.17 Other ways in which awareness is raised is by adding warning signs on litter bins to discourage residents from depositing household waste in public litter bins. Letter drops are also carried out in problematic areas and where cleansing operations have been undertaken.
- 5.18 Officers within the Environmental Cleansing and Enforcement Team have built a better working relationship with the local Constabulary which in-turn means more patrols have been undertaken in partnership around the borough. These patrols have meant that officers have been able to undertake a stop and search with other officers in the council and the Police. As well this we have also undertaken a stop and search in partnership with Caerphilly CBC, SW Police, Gwent Police, Commoners Association and NRW.

6.0 WHERE WE WANT TO BE

- 6.1 We would like to significantly reduce the instances of fly tipping within the borough. In order to achieve this we would like to remove and investigate all instances of fly tipping on council owned land within a timely manner. Where necessary we also aim to prosecute to help reduce the incidents of fly tipping.
- 6.2 We want to carry out more surveillance to gain intelligence and evidence on fly tippers. The Environmental Cleansing and Enforcement Team have a number of covert cameras available to use for surveillance purposes. Due to the capacity within the department, there is a lack of surveillance being carried out. More surveillance will have a positive effect on the department as it will allow for more prosecutions, which with publicity, will deter potential offenders from fly tipping in the area.
- 6.3 We would like all businesses within the borough to adhere to their duty of care under s.34 of the Environmental Protection Act (1990). This can be achieved by establishing how businesses dispose of their waste and ensuring it is done in a safe and legal manner.

7.0 WHAT WE NEED TO DO NEXT

- 7.1 Prioritise hot spot areas and continue to send letter drops to problematic areas advising of the issues in the area and ask for information.
- 7.2 Continue to serve FPNs for small scale fly tipping.
- 7.3 Continue to establish how businesses are disposing of their commercial waste.
- 7.4 Continue with Comms updates.
- 7.5 Add livery to all cleansing vehicles to raise awareness of fly tipping and FPNs.

8.0 CONTRIBUTION TO WELLBEING OBJECTIVES

- 8.1 Environmental enforcement contributes to the Council's environmental wellbeing objective; communities protect, enhance and promote our environment and countryside.

CHERYLLEE EVANS
CHIEF OFFICER NEIGHBOURHOOD
SERVICES

COUNCILLOR KEVIN GIBBS
CABINET MEMBER FOR
NEIGHBOURHOOD SERVICES,
PLANNING AND COUNTRYSIDE

BACKGROUND PAPERS		
Title of Document(s)	Document(s) Date	Document Location
List the Background documents which have been relied on in preparing the report. E.g. previous minutes of relevant committees		
Does the report contain any issue that may impact the Council's Constitution?		

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SCRUTINY REPORT

Date Written	31 st August 2018
Report Author	Scrutiny Section
Committee Division	Scrutiny
Exempt/Non Exempt	Non Exempt
Committee Date	10 th September 2018

To: Chair, Ladies and Gentlemen

Scrutiny Committee Work Programme

1.0 PURPOSE OF THE REPORT

- 1.1 To provide the Scrutiny Committee with its work programme for consideration and to prepare in advance of the next scrutiny committee meeting.
- 1.2 To remind scrutiny committee members that they need to consider the requirements of the Wellbeing of Future Generations (Wales) Act 2015 in all aspects of scrutiny work.

2.0 RECOMMENDATION(S)

- 2.1 The Committee considers the attached work programme and approves, revises or amends it as deemed appropriate.

3.0 INTRODUCTION AND BACKGROUND

- 3.1 The attached work programme identifies the topics and issues under consideration by the Scrutiny Committee and allows an opportunity for additional subjects to be identified and included on the programme.
- 3.2 Scrutiny committees are required to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 3.3 The Wellbeing of Future Generations (Wales) Act 2015 requires each Public Service Board (PSB) and Council to work with their communities to develop local objectives. Merthyr Tydfil County Borough Council (MTCBC) and the Cwm Taf PSB have acted on this.

- 3.4 MTCBC has four local Wellbeing Objectives, each having clear outcomes that will help the Council to respond to local community needs and contribute to the seven national wellbeing goals. The four Wellbeing Objectives are:-

BS Best Start to Life - Children and young people get the best start to life and are equipped with the skills they need to be successful learners and confident individuals. The key outcomes (or components) for Best Start to Life are:

- Children live in a nurturing and stimulating home environment
- Children have access to high quality pre-school and school education
- Improve the educational outcomes for all children and young people
- Children and young people have good health and wellbeing

WL Working Life - People feel supported to develop the skills required to meet the needs of businesses, with a developing, safe infrastructure that establishes Merthyr Tydfil as an attractive destination. The key outcomes (or components) to support the response to this objective include:

- Making skills work for Merthyr Tydfil: developing the workforce of the future;
- Developing the environment and infrastructure for business to flourish;
- Communities protect, enhance and promote our heritage and cultural assets;
- Developing safer communities; and
- Supporting and accommodating those most disadvantaged in the housing market.

EW Environmental Wellbeing - Communities protect, enhance and promote our environment and countryside. The key outcomes (or components) for communities to protect, enhance and promote our environment and countryside include:

- Minimise environmental damage through prevention of pollution;
- Maximise efficient use of materials and resources by means of the waste hierarchy;
- Developing good quality, biodiverse and connected green infrastructure and open spaces; and
- Promoting and supporting the use of renewable and low carbon energy.

LW Living Well - People are empowered to live independently within their communities, where they are safe and enjoy good physical and mental health. To ensure a holistic approach is met in this objective, the key outcomes (or components) for Living Well will include:

- Safeguarding children and adults who are at risk of harm;
- Tackling adverse childhood experiences and developing community Resilience;
- Promoting healthy behaviours and increased levels of physical activity;
- Promote good emotional wellbeing and improved mental health;
- Clear and accessible information and advice; and
- Services that provide people with the ability to live in their own home

- 3.5 The Scrutiny Committee is encouraged to identify issues that reflect these priorities that are within your remit and/or are a priority for local people and communities. If a matter is a recurring issue for the people you, as Councillors, represent, the likelihood is that it is something that the Committee should consider. The more relevant the issue is to local communities then the greater the likelihood of engaging those communities in the scrutiny process and of producing outcomes that will be visible to those communities you represent.
- 3.6 MTCBC has developed an 'Our Shared Vision' document (Appendix I). This makes the connections from the seven national Wellbeing Goals through to the local objectives and political priorities. This document is contained within one page and acts as an easy to understand guide. When considered with service area strategies and operational plans a thread is created that can be extended down to individual tasks. This helps staff members see how they are contributing to the Act and the 'Wales We Want', and will assist Scrutiny members better understand the connections with the Act.
- 3.7 The work programme is a dynamic document and is reviewed at every meeting of the Committee to ensure that its contents are still relevant and will add value to what the Council and partners are doing. At each meeting the committee will agree the agenda items for their next meeting and in preparation may in advance wish to ask itself the following questions.

Q) Why has the item been placed on a scrutiny work programme?

- a. Does this item/topic contribute to the delivery of the Council's Wellbeing Objectives and priorities?
- b. Is this item/topic relating to service performance concerns?
- c. Is this item/topic of significant public interest?
- d. Has the item/topic got budgetary implications?
- e. Is this a item/topic where Scrutiny involvement will make a significant difference and achieve tangible outcomes?
- f. Can effective Scrutiny of this issue be delivered from within available resources?

Q) What is the specific role of the committee?

This will depend on the item – for example the role could be:

- a. to determine if performance levels are acceptable in relation to a particular department
- b. to determine if a specific policy is fit for purpose
- c. to satisfy itself that the Authority is working well with its partners in tackling a major issue
- d. to gather the views of specific stakeholders as part of an on-going scrutiny investigation / review
- e. to explore possible solutions to an issue

Q) What outcome is the committee seeking from the consideration of this item?

- a. To comment on the proposed budget and make suggestions to cabinet regarding the proposed budget's ability to deliver the priorities of the council
- b. Identification of any causes for concern and note successes.
- c. To receive an overview presentation.
- d. To gain an understanding of and to comment on a policy / strategy

- e. To explore ideas around the setting of budgets while considering the pressures facing each service. This also helps provide an overview of the policy frame work.
 - f. For the scrutiny committee to gain an overview and refresh their knowledge of the wellbeing objectives / other plan / other strategy.
 - g. Improvement in service delivery
- Q) What information does the committee need to fulfil this role / achieve this outcome?**
What is the Committee trying to do? You might be trying to do some or all of the following i.e. establish facts; gather opinions; or explore new ideas / solutions.
- Q) Who should be invited to the meeting to provide the information?**
Depending on the information you need you might want to hear from a range of witnesses – e.g. Cabinet members, Senior Officers, Service users, and External partners – e.g. Police, Strategic Partners etc
- Q) Does the committee need to ask for written representations?**
The Committee may wish to pose some questions to the Directorate / Cabinet member / External Partner etc prior to the meeting. This may help in instances when the committee is looking for something specific to be addressed. This will assist whoever is attending ensure that they have the information / answer ready for the meeting.
- Q) Which meeting format / venue would be most appropriate for the item and for the witnesses that will be invited to attend?**
Meetings do not have to be held in a formal committee room environment. You may wish to hold occasional meetings out in the community e.g. community centres, sports facilities etc. It depends on the subject. Some people find the formal setting intimidating. Site visits for example may be more appropriate to see first-hand what the committee is investigating / obtaining information on e.g. waste sites, regeneration projects etc.
- Q) Method of Scrutiny?**
Once Members have identified the matters they wish to scrutinise, consideration should be given to scoping the subject in more detail including the timing and method of scrutiny to be used. Support in this process will be given by the Scrutiny and Support Manager and Officer. Members may wish to:
- a. Consider an item at a single meeting;
 - b. Consider an item over a series of meetings;
 - c. Allocate the work to a small working group of Members (Task & Finish group) to investigate the issue over a period of 2-3 months (this may involve visits to see how services are working in practice);
 - d. Undertake an Inquiry Day (or days);
 - e. Undertake joint scrutiny with members of another Scrutiny Committee;
 - f. Invite expert witnesses to give their views;
 - g. Seeking the views of service users/carers and/or the general public (public calls for evidence).

BACKGROUND PAPERS		
Title of Document(s)	Document(s) Date	Document Location
Statement of Wellbeing & Focus on the Future: Wellbeing in our Community	4 th April 2018	MTCBC Website Full Council 4 th April 2018
Does the report contain any issue that may impact the Council's Constitution?		No



OUR SHARED VISION

"ACTING TODAY FOR A BETTER TOMORROW"

The Wales we want:

A prosperous Wales	A resilient Wales	A healthier Wales	A more equal Wales	A Wales of cohesive communities	A Wales of vibrant culture and thriving Welsh language	A globally responsible Wales
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The shared vision for Merthyr Tydfil to get there:

To strengthen Merthyr Tydfil's position as the regional centre for the Heads of the Valleys, and be a place to be proud of where:
 People learn and develop skills to fulfil their ambitions,
 People live, work, have a safe, healthy and fulfilled life,
 People visit, enjoy and return

How will Merthyr Tydfil CBC work?



Long Term



Prevention



Integration



Involvement



Collaboration

How will we work together to deliver the Our Shared Vision and achieve our goals?

Focus on the Future

Best Start to Life

Children and young people have the best start to life and are equipped with the skills they need to be successful learners and confident individuals.

Working Life

People feel supported to develop the skills required to meet the needs of businesses with a developing, safe infrastructure making Merthyr Tydfil as an attractive destination.

Environmental Wellbeing

Communities protect, enhance and promote our environment and countryside.

Living Well

People are empowered to live independently within their communities, where they are safe and enjoy good physical and mental health.

PSB Wellbeing Plan

Community Resilience and Wellbeing

To promote safe, confident, strong and thriving communities improving the wellbeing of residents and visitors and building on our community assets.

Lifestyles, health and vulnerability

To help people live long and healthy lives and overcome any challenges.

Economy and Infrastructure

To grow a strong local economy with sustainable transport that attracts people to live, work and play in Cwm Taf.

Tackling loneliness and isolation (Cross cutting objective)

We will work in new ways to channel the undoubted strengths of our communities, including volunteers to tackle more effectively the loneliness and isolation which often exists within many of them.

Political Priorities

We will look after all our citizens by providing an affordable quality education and social care enabling everybody to lead their lives to their full potential.

We will encourage active lifestyles and promote wellbeing.

We will support a strong, sustainable, diverse and successful environment and economy.

*Merthyr Tydfil ... a place to be proud of
 Merthyr Tydfil County Borough Council*

Neighbourhood Services, Planning and Countryside Scrutiny Committee

Work Programme Descriptors 2018/19

(The Work Programme is reviewed at each meeting and as such is subject to change)

Date / Timing	Overarching Item	Linked to MTCBC's Wellbeing Objectives (Corporate Objectives)	Officer & Cabinet Member	Scrutiny Focus
18 th June 2018	Air Quality Management Area (AQMA)	EW Environmental Wellbeing	Martin Stark / Carwyn Morris / Sue Gow / Cherylee Evans	Scrutiny & Challenge: - The nitrogen dioxide levels exceeded the National Air Quality Objective at a number of monitoring locations along the Twynyrodyn Road from the roundabout at the western end (Tesco) to the crossroads between Gilfach-Cynon and Arfryn Place. This is an area of high Public interest / concern and will this report will provide the committee with an update on the Air Quality Management Area.
	Energy Update (Carbon Management)	EW Environmental Wellbeing	Mick Campbell / Cherylee Evans	Scrutiny & Challenge: - A report to provide an update on the Carbon Management Plan. This outlines a strategy to deliver a programme of initiatives to achieve our reduction targets and ultimately reduce the Authority's revenue expenditure by £350,000 per annum by the end of the five year plan.
	Environment Enforcement across the County Borough	EW Environmental Wellbeing	No Officers in attendance – Report for information.	Scrutiny & Challenge: - An information report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. This is a standing item. This is an area of high Public interest / concern.
	Task & Finish Group report on "Capital Project Referral (Brandy Bridge scheme / Road Slip - South of Pontygwaith)"	EW Environmental Wellbeing	Task and Finish Group	The Task and Finish Group will provide a report for the Committee for consideration. This follows the referral from Cabinet member for Governance.
23 rd July 2018	Countryside (including the Environment Act)	EW Environmental Wellbeing	Rolf Brown / Judith Jones	Scrutiny & Challenge: - A report to provide the committee with details for example of what the Section does, what they can do to help Community Groups.

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		Open Spaces Strategy – An update	EW Environmental Wellbeing	Tom Bramley / Judith Jones	Scrutiny & Challenge: - a shared and strategic approach to the provision of open space is essential for the provision of well-designed and cared for open spaces within our County Borough. To receive details of the Councils Open Space Strategy and details of current and future plans. To also provide details of all Measures- and progress against them.
10 th September 2018		Recycling / Landfill (Performance).	EW Environmental Wellbeing	Cllr K Gibbs / Cheryllee Evans / Paul Davies / Steve Thomas	Scrutiny & Challenge:- By 2025 at least 70% of municipal waste is to be recycled and the remaining (residual) 30% is to be dealt with by high efficiency Energy from Waste plant. The Recycling / Landfill performance data will have been published in August. The main focus of the Authority is to build on recent successes and continue to improve performance to enable us to exceed the Welsh Government statutory target. A report to scrutiny providing details of the figures, showing trends, comparisons with other Welsh authorities and progress against targets.
		Environment Enforcement across the County Borough	EW Environmental Wellbeing	Cllr Kevin Gibbs / Cheryllee Evans / Simon Jones (Legal) / Jemma Price (Nee Rough) / Paul Jones	Scrutiny & Challenge: - A report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. Also an update on the new legislation and how this has been implemented.
22 nd October 2018		Household Waste and Recycling Centres (HWRC)	EW Environmental Wellbeing	Cllr Kevin Gibbs / Cheryllee Evans / Paul Davies / Steve Thomas	Scrutiny & Challenge: - The contract for the management of Household Waste and Recycling Centres (HWRC's) expired on 1st September 2018 and the facilities were brought back under the control of the Council. How has the transition gone?

Neighbourhood Services, Planning and Countryside Scrutiny Committee Work Programme Descriptors 2018/19

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	Environment Enforcement across the County Borough	EW Environmental Wellbeing	No Officers in attendance – Report for information.	Scrutiny & Challenge: - An information report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. This is a standing item. This is an area of high Public interest / concern.
3 rd December 2018	Environment Enforcement across the County Borough	EW Environmental Wellbeing	No Officers in attendance – Report for information.	Scrutiny & Challenge: - An information report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. This is a standing item. This is an area of high Public interest / concern.
	Street Cleansing Performance	EW Environmental Wellbeing	Cllr Kevin Gibbs / Cheryllee Evans / Jemma Rough / Paul Jones	Scrutiny & Challenge: - A report to provide an update on the cleanliness of the streets within the borough i.e. litter picking, needle stick complaints, dog fouling. This is an area of high Public interest / concern.
	Local Development Plan (LDP) Update This was rescheduled from 22nd October 2018 as agreed by the scrutiny committee on 23rd July 2018.	EW Environmental Wellbeing	Cllr K Gibbs / John Raine / Judith Jones	Scrutiny & Challenge: - Under the provisions of the Planning and Compulsory Purchase Act 2004, all Councils have a duty to produce an LDP Annual Monitoring Report (AMR) which must be submitted to the Welsh Government by the end of October each year. Scrutiny will – firstly consider whether the policies identified in the monitoring framework are being implemented, and secondly, to consider whether the plan as a whole is working successfully.
21 st January 2019	Highways; Winter Maintenance; and Street Lighting Update	EW Environmental Wellbeing	Cllr Kevin Gibbs / Cheryllee Evans / Darren Chaffe / Chris Ridout	Scrutiny & Challenge: - An update on Highways; Winter Maintenance; and Street Lighting

Neighbourhood Services, Planning and Countryside Scrutiny Committee Work Programme Descriptors 2018/19

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	Environment Enforcement across the County Borough	EW Environmental Wellbeing	No Officers in attendance – Report for information.	Scrutiny & Challenge: - An information report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. This is a standing item. This is an area of high Public interest / concern.
11 th March 2019	Carbon Management	EW Environmental Wellbeing	Mick Campbell / Energy Officer / Cheryllee Evans	Scrutiny & Challenge: - A report to provide an update on the Carbon Management Plan. This outlines a strategy to deliver a programme of initiatives to achieve our reduction targets and ultimately reduce the Authority's revenue expenditure by £350,000 per annum by the end of the five year plan.
	Environment Enforcement across the County Borough	EW Environmental Wellbeing	No Officers in attendance – Report for information.	Scrutiny & Challenge: - An information report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. This is a standing item. This is an area of high Public interest / concern.
15 th April 2019	Household Waste and Recycling Centres (HWRC)	EW Environmental Wellbeing	Cllr Kevin Gibbs / Cheryllee Evans / Paul Davies / Steve Thomas	Scrutiny & Challenge: - The contract for the management of Household Waste and Recycling Centres (HWRC's) expired on 1st September 2018 and the facilities were brought back under the control of the Council. We are now 6 months on. An update on the current position and future plans.
	Environment Enforcement across the County Borough	EW Environmental Wellbeing	No Officers in attendance – Report for information.	Scrutiny & Challenge: - An information report to provide an update on environmental enforcement i.e. number of fly tipping prosecutions; Section 34 notices; Fixed Penalty Notices etc. This is a standing item. This is an area of high Public interest / concern.

Neighbourhood Services, Planning and Countryside Scrutiny Committee
Work Programme Descriptors 2018/19

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Additional items to consider for Work			
Date to be confirmed			
Date to be confirmed			
Date to be confirmed			
Date to be confirmed			

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