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## **FULL COUNCIL REPORT**



Date Written	April 2014
Report Author	Mair Morgan
Service Area	Democratic Services
Exempt/Non Exempt	Non Exempt
Committee Date	14 May 2014

*To: Mayor, Ladies and Gentlemen*

## **Committee Cycle 2014 / 2015**

### **PURPOSE OF THE REPORT:**

To consider the Cycle of Committee Meetings for 2014 / 2015

### **1.0 ANNUAL GENERAL MEETING 2015**

**5.00pm** Wednesday 20 May 2015

### **2.0 FULL COUNCIL**

**Wednesday every four weeks commencing at 5.30pm**

21 May 2014

18 June 2014

16 July 2014

10 September 2014

8 October 2014

5 November 2014

3 December 2014

7 January 2015

28 January 2015

25 February 2015

25 March 2015

22 April 2015

### **3.0 CABINET**

**Wednesday every two weeks commencing at 4.00pm**

21 May 2014

4 June 2014

18 June 2014

2 July 2014

16 July 2014  
30 July 2014  
10 September 2014  
24 September 2014  
8 October 2014  
22 October 2014  
5 November 2014  
19 November 2014  
3 December 2014  
17 December 2014  
14 January 2015  
28 January 2015  
11 February 2015  
25 February 2015  
11 March 2015  
25 March 2015  
8 April 2015  
22 April 2015  
6 May 2015

#### **4.0 SCRUTINY COMMITTEES**

##### **4.1 Chief Executive's Scrutiny Committee (incorporating Crime and Disorder Committee)**

**Tuesday every six weeks commencing at 2.00pm**

10 June 2014  
22 July 2014  
2 September 2014  
14 October 2014  
25 November 2014  
17 February 2015  
31 March 2015  
12 May 2015

##### **4.2 Schools Scrutiny Committee**

**Monday every four weeks commencing at 4.00pm**

19 May 2014  
16 June 2014  
14 July 2014  
8 September 2014  
6 October 2014  
3 November 2014  
1 December 2014  
26 January 2015  
23 February 2015

23 March 2015  
20 April 2015  
18 May 2015

**4.3 Social Services and Social Regeneration Scrutiny Committee**

**Tuesday every six weeks commencing at 3.30pm**

3 June 2014  
15 July 2014  
7 October 2014  
18 November 2014  
16 December 2014  
10 February 2015  
24 March 2015  
5 May 2015

**4.4 Customer Services Scrutiny Committee**

**Monday every six weeks commencing at 2.00pm**

9 June 2014  
21 July 2014  
1 September 2014  
13 October 2014  
24 November 2014  
16 February 2015  
30 March 2015  
11 May 2015

**5.0 AUDIT COMMITTEE**

**Monday every six weeks commencing at 2.00pm**

23 June 2014  
15 September 2014  
27 October 2014  
8 December 2014  
19 January 2015  
2 March 2015  
13 April 2015  
May 2015 (Date to be confirmed)

**6.0 PLANNING, REGULATORY AND LICENSING COMMITTEES**

**6.1 Planning, Regulatory and Licensing Committee**

**Wednesday every four weeks commencing at 5.00pm**

28 May 2014  
25 June 2014

23 July 2014  
17 September 2014  
15 October 2014  
12 November 2014  
10 December 2014  
7 January 2015 – **Meeting to Commence at 3.00pm.**  
4 February 2015  
4 March 2015  
1 April 2015  
29 April 2015  
27 May 2015

## **6.0 STATUTORY LICENSING COMMITTEE (LICENSING ACT AND GAMBLING ACT)**

**6.1 When required this Committee is to be held on the same day but prior to the Planning, Regulatory and Licensing Committee.**

**Wednesday every four weeks**

28 May 2014  
25 June 2014  
23 July 2014  
17 September 2014  
15 October 2014  
12 November 2014  
10 December 2014  
7 January 2015  
4 February 2015  
4 March 2015  
1 April 2015  
29 April 2015  
27 May 2015

**6.2 Licensing Sub Committee (Planning, Regulatory and Licensing / Statutory Licensing)**

**When required this Committee is to be held on Wednesday every four weeks commencing at the time agreed when the Meeting is convened, with the proviso that it be completed prior to commencement of the Statutory Licensing Committee (Licensing Act and Gambling Act) and/or the Planning Regulatory and Licensing Committee**

28 May 2014  
25 June 2014  
23 July 2014  
17 September 2014  
15 October 2014

12 November 2014  
10 December 2014  
7 January 2015  
4 February 2015  
4 March 2015  
1 April 2015  
29 April 2015  
27 May 2015

- 6.3 Fact Finding Visits**  
**Second Wednesday after Planning and Regulatory Committee at the time agreed when the Meeting is convened.**

- 6.4 Rights of Way Committee**  
**Monday approximately every twelve weeks commencing at 10.30 am.**  
28 July 2014  
20 October 2014  
12 January 2015  
20 April 2015

## **7.0 DEMOCRATIC SERVICES COMMITTEE**

**At least once in each Municipal Year.**

## **8.0 JOINT NEGOTIATING AND CONSULTATIVE GROUP COMMITTEE (JNCG)**

**Wednesday every six weeks commencing at 1.30 pm**

18 June 2014  
30 July 2014  
10 September 2014  
22 October 2014  
3 December 2014  
14 January 2015  
25 February 2015  
8 April 2015  
May 2015 (Date to be confirmed)

## **9.0 OTHER COMMITTEES**

There will be Budget Meetings for Council, Cabinet and Scrutiny Committees scheduled for November 2014, December 2014 and January 2015. As soon as these dates are confirmed Councillors will be informed.

## **10.0 FINANCIAL IMPLICATIONS**

10.1 There are no financial implications associated with this report.

## **11.0 SINGLE INTEGRATED PLAN AND SUSTAINABILITY IMPACT SUMMARY**

11.1 The Single Integrated Plan and Sustainability Impact Assessment has been completed and there will be no impact on the Corporate Plan and Single Integrated Plan.

## **12.0 EQUALITY IMPACT ASSESSMENT**

12.1 An Equality Impact Assessment (EqIA) screening form has been prepared for the purpose of this report. It has been found that a full report is not required at this time.

## **13.0 RECOMMENDATION(S) that:**

13.1 The Committee Cycle be agreed

**GARETH CHAPMAN**  
**CHIEF EXECUTIVE**

<b>BACKGROUND PAPERS</b>		
<i>Title of Document(s)</i>	<i>Document(s) Date</i>	<i>Document Location</i>
No background papers		

***Consultation has been undertaken with Executive Board in respect of each proposal(s) and recommendation(s) set out in this report.***