

Equality Impact Assessment Screening Form

Please ensure that you refer to the '[Screening Form Guidance](#)' while completing this form. If you would like further guidance please contact the Equalities Officer – Dionne Llewellyn.

Section 1
What service area and directorate are you from?
Service Area: Director / Business Services
Directorate: Community Services

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?

Service/ Function <input type="checkbox"/>	Policy/ Procedure <input type="checkbox"/>	Project <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input checked="" type="checkbox"/>	Proposal <input type="checkbox"/>
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(b) Please name and describe below
 Annual Report on Social Services 2013 / 2014. The report outlines performance across all areas of social services during 2013 / 2014; and sets out key priorities for improvement over the next 12mths (2014 / 2015). These priorities will be reflected in the service area strategic plans 2014 / 2015.

Based on information contained in the above report, supporting documentary evidence and performance; CSSIW have produced a report (Annual Review and Evaluation of Performance 2013 - 2014) that sets out their observations and analysis of performance. CSSIW are scheduled to present their findings to Council on 5th November 2014.

Q2(a) WHAT DOES Q1a RELATE TO?

Direct front line service delivery <input checked="" type="checkbox"/> (H)	Indirect front line service delivery <input type="checkbox"/> (M)	Indirect back room service delivery <input type="checkbox"/> (L)
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(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS SERVICE...?

Because they need to <input checked="" type="checkbox"/> (H)	Because they want to <input type="checkbox"/> (M)	Because it is automatically provided to everyone in Merthyr <input type="checkbox"/> (M)	On an internal basis i.e. Staff <input type="checkbox"/> (L)
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Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING...

	High Impact (H)	Medium Impact (M)	Low Impact (L)	Don't know (H)
Age	→ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	→ <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	→ <input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Welsh Language		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	→	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers	→	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	→	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Q4 Have you / will you undertake any public consultation and engagement relating to the initiative?

- Yes
 No
 (If no, you need to consider whether you should be undertaking consultation and engagement – please see the guidance)

If yes, please provide details below

A 3 week consultation was undertaken on the content and accuracy of the 'Annual Report on Social Services 2013 - 2014'. Consultation was promoted via a range of methods, including: web, press release, direct promotion with service user groups via the development officers, posters and Cwm Taf Community Hub.

In relation to the follow up 'Annual Review and Evaluation of Performance' report produced by CSSIW; the report will not be consulted upon, but will be publically available via the CSSIW website in due course.

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Q5(a) HOW VISIBLE IS THIS SERVICE/FUNCTION/POLICY/PROCEDURE/ PROJECT/ STRATEGY TO THE GENERAL PUBLIC?

High visibility
to general public

(H)

Medium visibility
to general public

(M)

Low visibility
to general public

(L)

(b) WHAT IS THE POTENTIAL RISK TO THE COUNCIL'S REPUTATION? (Consider the following impacts – legal, financial, political, media, public perception etc...)

High risk
to reputation

(H)

Medium risk
to reputation

(M)

Low risk
to reputation

(L)

c) IS THE DELIVERY OF THIS INITIATIVE AFFECTED BY LEGISLATION OR OTHER DRIVERS SUCH AS CODES OF PRACTICE? If so, please identify what and how?

Q6 HOW DID YOU SCORE?

Please tick the relevant box

MOSTLY **H** and/or **M** → HIGH PRIORITY → EIA to be completed
Please go to Section 2

MOSTLY **L** → LOW PRIORITY / NOT RELEVANT → Do not complete EIA
Please go to Q7 followed by Section 2

Q7 If after completing the EIA screening process you determine that this service/function/policy/project is not relevant for an EIA you must provide adequate explanation below (Please use additional pages if necessary).

The priorities in the Annual Report relate to front-line services, however, the potential impact on the majority of protected characteristics was low. Where the impact scored high, the proposed improvements would have a positive impact.

The Council Report is for information only. Related priorities and developments contained in the Annual Report or as a result of feedback and recommendations from CSSIW would be subject to their own EQIA as appropriate.

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Section 2

NB: Please send this completed form to obtain email approval from your Head of Service.

 Screener- This to be completed by the person responsible for completing this screening
Name: Suzanne Griffiths / Anne Powell
Location: Civic Centre
Telephone Number: 4666
Date: 16/10/14
Approval by Head of Service
Name: Suzanne Griffiths
Position: Director of Social Services
Date: 16/10/14