



MERTHYR TYDFIL  
County Borough Council  
Cyngor Bwrdeistref Sirol  
MERTHYR TUDFUL

## MINUTES OF MEETING

# SCRUTINY : CHIEF EXECUTIVE (INC. CRIME AND DISORDER) MEETING

**TUESDAY, 14TH OCTOBER, 2014**

**PRESENT:** Councillor T Lewis (In the Chair)

Councillors D Isaac, T Chaplin, A Jones and E Galsworthy

**Cabinet Members:**

Councillors B Toomey, L A Matthews and P Williams

**Co-opted Members:**

Mrs A Harris and Mrs N Mahoney

**Officers:** Gareth Chapman (Chief Executive), Gary Thomas (Transformation Manager), Paul Phillpott (Business Change Manager), Andrew Mogford (Strategic Business Analyst), Richard Parry (Consultant for School Improvement), Suzanne Davies (Service Manager Planning & Commissioning) and Maria Purnell

Howard Jones (Scrutiny Manager) and Mair Morgan (Scrutiny / Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
536	Apologies for Absence	Apologies for absence were received from Councillor P Brown and K Moran.
537	Declarations of Interest (including whipping declarations)	Mrs N Mahoney Co-opted Member advised that she sat on the SIP Steering Group.

538	Consideration of Agenda items	The Committee considered in detail the items on the agenda.
539	Defining Success for 2017	<p>The Chair welcomed Councillor B Toomey Leader of the Council, Councillor P Williams, Deputy Leader and Gareth Chapman Chief Executive to the Meeting.</p> <p>Councillor D Isaac left the Meeting at 3.45 pm and returned at 3.46 pm.</p> <p>Gareth Chapman referred the Committee to the Discussion Paper on Defining Success for 2017 and gave details to the Committee in relation to:</p> <ul style="list-style-type: none"> <li>• The Shared Vision</li> <li>• <i>The Challenge</i></li> <li>• What does success look like for the Council after three years</li> <li>• What are the challenges for the Council over the next three years</li> <li>• Where are we now</li> <li>• <i>Top Performing</i></li> <li>• Ambitious, Prioritise, Accountability, Ownership, Expectations</li> <li>• <i>Sustainability</i></li> <li>• Whole Organisation, Transformation, Challenges, Invest in Staff</li> <li>• <i>Reputation</i></li> <li>• Leadership, Brand, Communication</li> <li>• What are we going to look like</li> <li>• In three years time what the Council will have</li> </ul> <p>Gareth Chapman then referred the Committee to the Discussion Document questionnaire in relation to:</p> <ul style="list-style-type: none"> <li>• The Challenge</li> <li>• The Focus of Success</li> <li>• Performance</li> <li>• Sustainability</li> <li>• Reputation</li> </ul> <p>Questions were then raised by the Committee on the Discussion Paper and were answered in detail by the Councillors and the Officers.</p> <p>The Chair then thanked the Leader, the Deputy Leader and the Chief Executive for the Presentation and update to the Committee.</p>
540	Transformational Change Programme	<p>The Chair welcomed Councillor L Matthews Cabinet Member for Transformational Change, Gary Thomas, Paul Phillpott and Andrew Mogford to the Meeting.</p> <p>Councillor Matthews advised the Committee of the process that was being undertaken by the Transformational Change Programme.</p>

		<p>Gary Thomas then referred to the Transformation Programme Background and the projects that were being managed at the moment.</p> <p>He also gave details of:</p> <ul style="list-style-type: none"> <li>• <i>Transformation Programme Board</i></li> <li>• Role of the Board</li> <li>• Board Members</li> <li>• Frequency of Meetings</li> <li>• Reporting – Who, When, How</li> <li>• Actions and Monitoring</li> <li>• <i>Transformation Steering Group</i></li> <li>• Aim of the Steering Group</li> <li>• Steering Group Members</li> <li>• Frequency of Meetings</li> <li>• Reporting – Who, when, How</li> <li>• Actions and Monitoring</li> </ul> <p>Andrew Mogford then referred to the Transformation Programme and gave details of:</p> <ul style="list-style-type: none"> <li>• Progress to date</li> <li>• <i>Overall Summary</i></li> <li>• Number of Projects by Status</li> <li>• Target Savings by Status</li> <li>• Overall Summary</li> <li>• Customer Services Summary</li> <li>• <i>Programme Summary</i></li> <li>• Common Risks / Issues</li> <li>• Overspends and Slippage</li> <li>• Next Steps</li> </ul> <p>Paul Phillpott then gave details to the Committee in relation to:</p> <ul style="list-style-type: none"> <li>• The Corporate Spine</li> </ul> <p>Questions were then raised by the Committee on the Transformation Programme and were answered in detail by Councillor Matthews, Gary Thomas, Andrew Mogford and Paul Phillpott.</p> <p>The Chair then thanked Councillor Matthews together with the Officers for the Presentation and update to the Committee.</p>
541	Cwm Taf Joint Engagement Strategy	<p>The Chair welcomed Suzanne Davies and Maria Purnell to the Meeting.</p> <p>Suzanne Davies led the Committee through the report and together with Councillor Williams responded to questions raised.</p> <p><b>Resolved that:</b> The report be received.</p>

542	Scrutiny of the Local Service Board - Development of Partnership Structure and Arrangements	<p>Suzanne Davies led the Committee through the report and responded to questions raised.</p> <p><b>Resolved that:</b></p> <p>The content of the update report be noted.</p> <p>The Chair then thanked Suzanne Davies and Maria Purnell for attending and the update to Members.</p>
543	Task & Finish Group Updates - Annual Performance Report and Performance Monitoring	<p>The Chair updated the Committee in relation to the Annual Performance Report Task and Finish Group Meeting that had been held and also referred the Committee to the responses that had been received from Officers in relation to Performance Monitoring.</p> <p><b>Resolved that:</b></p> <p>The responses be received.</p>
544	Scrutiny and Audit Chairs Liaison Group Update	<p>The Chair updated the Committee in relation to the Liaison Group Meeting.</p>
545	Forward Work Programme	<p>The Committee considered and agreed the Forward Work Programme.</p> <p>Councillor A Jones left the Meeting at 5.25 pm.</p> <p>The Chair and the Committee then reflected on the issues that had been raised at the Meeting and as a Committee completed the Defining Success for 2017 questionnaire.</p>
546	Any other business deemed urgent by the Chair	<p>The Chair advised that there was no business deemed urgent.</p>