

FULL COUNCIL REPORT

Date Written	2 nd September 2015
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Service Area	Human Resources
Committee Division	Strategic
Exempt/Non Exempt	Non exempt
Committee Date	7 th October 2015

To: Mayor, Ladies and Gentlemen

Hot Work Policy

1.0 SUMMARY OF THE REPORT

- 1.1 A report introducing a policy on managing the risks associated with hot working practices such as brazing, welding, soldering and grinding.
- 1.2 Serious fires can occur during maintenance and construction operations, where work is carried out on machinery, plant or the fabric of buildings. Most of these fires will be the result of carelessness and ineffective supervision during operations that require the use of open flames or the local application of heat.
- 1.3 To help reduce and manage the risks associated with hot working practices, a 'Hot Work Policy' has been prepared which describes how the Council can go about managing such risks.

2.0 RECOMMENDATION

- 2.1 The Hot Work Policy be approved with immediate effect.

3.0 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications to the Authority from this report.

4.0 SINGLE INTEGRATED PLAN AND SUSTAINABILITY IMPACT SUMMARY

4.1 The Single Integrated Plan & Sustainability Impact Assessment has been completed and the proposals positively impact on a number of aspects of the Corporate Plan and Single Integrated Plan, including people enjoying a vibrant, attractive, safe and sustainable place in which to live, work, play and visit. No negative impacts have been identified.

5.0 EQUALITY IMPACT ASSESSMENT

5.1 An Equality Impact Assessment (EqIA) form has been prepared for the purpose of this report. It has been found that a full assessment is not required at this time. The form can be accessed on the Council's website/intranet via the 'Equality Impact Assessment' link.

GARETH CHAPMAN
CHIEF EXECUTIVE

COUNCILLOR PHIL WILLIAMS
GOVERNANCE & CORPORATE
SERVICES

BACKGROUND PAPERS		
Title of Document(s)	Document(s) Date	Document Location
Hot Work Policy	02 Sep 2015	Occupational Health and Safety Unit
Does the report contain any issue that may impact the Council's Constitution?		No

Consultation has been undertaken with the Corporate Management Team in respect of each proposal(s) and recommendation(s) set out in this report.