

Appendix B – Summary of Revisions Procurement Rules

Section	2014 Rules	2016 Rules
Key Messages And section 4	Referred to Welsh Purchasing Consortium	Changed to National Procurement Service
Definitions	No Reference to Buyers Guide	Added but revised terminology to 'Procurement Guide'
	No reference to Contracting Authority	Added Contracting Authority
	No Reference to Contract Manager	Added definition of Contract Manager
	Grants	Removed the definition as there is no reference to grants in the rules
	OJEU Thresholds	Removed the actual amounts and referred to the regulations as the thresholds change each year
	Nominated Officer	Added a definition of nominated officer to give clarity on the requirements of a nominated officer and an authorised officer. Inserted nominated officer throughout the rules to reflect the requirements.
	Negotiated Procedure	Removed this procedure from the rules, the negotiated procedure has been changed in the PCR 2015 regulations
	Variant Bid	Removed this definition as it is not referred to in the rules
5.2	Works	Changed the wording to direct any building works to property services, the previous version directed all works (inc civils)
13 Parent Company Guarantees	Previous version required a PCG (Parent Company Guarantee) on Contract values above £100,000	This was amended to £1million to reflect the bond requirements in section 12.
15 , 16 and 17	These sections have been redrafted. All OJEU tendering activity must be managed electronically, this has been incorporated. The flow of the rules has been changed to reflect the actual process required with more focus on modern electronic tendering methods. The manual process for tendering still exists in the rules. Changed the opening procedures, to reflect that procurement staff will open all tenders as part of an opening committee.	
9	Community Benefits	Revised the clause to reflect the WPPS requirements.
18.1	Amendments to Tenders	Revised the timescale for

		responses to revisions from 5 working days to 3 working days.
21	Report on tenders	Included an additional clause to allow the use of the tender report as an audit trail for sub £75,000 Quotations
23	Debriefing	Updated clause 23.2 to include relevant clauses of the Local Government Act
General	References to officers	Reworded all post names to reflect changes in the structure i.e. Chief Finance Officer changed to Head of Finance
Appendices	Included a new appendix which tables all of the workflow diagrams into a concise document (similar to the 2007 rules)	
	The trigger level for information reporting to cabinet for Works Contracts has been raised to £250,000 to reduce the administrative burden for low value works Contracts	