

Equality Impact Assessment Form

Please ensure that you refer to the **'Equality Impact Assessment Guidance'** while completing this form. If you would like further guidance please contact the Equalities Officer or Equalities Team

Details
Name of Initiative to be assessed: <u>NO SIDE WASTE POLICY ENFORCMENT PROCEDURE</u>
Name of responsible officer: Valerie Steel
Group/Directorate: Neighbourhood Services
Service Area: Waste Management
Date: 24 th February 2016

(a) WHAT ARE YOU ASSESSING FOR IMPACT ?

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal	Information/ Position statement
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(b) Please name and describe below

The report seeks Cabinet approval to change the existing enforcement procedure in respect of the Council's "No Side Waste" Policy. The recommended change will reduce the current 4 stage; 8 week process to a 3 stage; 6 week process that should have positive impacts on the street scene across the County Borough.

**(c) IS THE DELIVERY OF THIS INITIATIVE AFFECTED BY LEGISLATION OR OTHER DRIVERS SUCH AS CODES OF PRACTICE?
If so, please identify what and how?**

Yes – Environmental Protection Act 1990

(d) Does the initiative directly affect service users, employees or the wider community?

Yes Continue assessment
 No No need to continue screening or carry out an EqIA

Screening/Relevance Test: Is an equality impact assessment required?

Screening is used to decide whether the initiative you are responsible for has a high or medium negative impact on any of the protected groups and will require a full EqIA. Please highlight the positive impact the decision will have on the protected characteristics.

What will be the effect on :-

Protected Characteristic	Impact? <i>Include Positive and Negative</i>
Age	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Disability	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
	Unless householders do not comply with

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Gender Reassignment	the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Marriage & Civil Partnership	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Pregnancy and Maternity	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Race	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Religion or Belief	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Sex	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Sexual orientation	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Carers	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.
Welsh Language	Unless householders do not comply with the No Side Waste Policy there will be no impacts regardless of the protected characteristic.

If after completing the EqIA screening/relevance test you determine that this service/function/policy/project is not relevant for an EqIA you must provide adequate explanation below (Please use additional pages if necessary).

If householders adhere to the Council's No Side Waste Policy there will be no impact. However, if householders do not comply with the Policy there will be negative impacts on any householders regardless of the protected characteristic.

Signed:- Val Steel Position:- Waste Strategy Manager

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N.B. If the initial screening process has identified actual or potential high or medium negative impact on a particular group or groups then you **MUST carry out a full EqlA.**

Full Equality Impact Assessment

You should use the information gathered at the screening stage to assist you in identifying possible negative/adverse impact, including positive impact, and clearly identify which protected groups are affected.

In terms of any disproportionate / negative / adverse impact that the proposal may have on a protected group, what steps (if any) could be taken to reduce that impact for each group identified. Attach a separate action plan if necessary.

If ways of reducing the impact have been identified but are not possible, please explain why they are not possible.

Please highlight positive impacts and actions that have been identified as a result of the assessment process.
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Evidence Sources (i) Give details of any data or research that has led to your reasoning above, in particular, the sources used for establishing the demographics of service users.
(ii) Give details of how you have engaged with service users on the proposals and steps to avoid any disproportionate impact on a protected group and how you have used any feedback to influence your decision.
Are you satisfied that the engagement process complies with the requirements of the Statutory Equality duties?

Decision Log – (detail how Elected Members and Senior Managers have been involved in the decision process (give dates of key meetings and decisions made)

Review

Date of Next Review:
If review is not required, explain why.

Approved by:
Signature:
Job Title:
Approval date:

Date of Update:
Update recording