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MERTHYR TYDFIL
County Borough Council
Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL

FULL COUNCIL REPORT

Date Written	May 2016
Report Author	Mair Morgan
Service Area	Democratic Services
Committee Division	Annual Council
Exempt/Non Exempt	Non Exempt
Committee Date	18 May 2016

To: Mayor, Ladies and Gentlemen

Committee Cycle 2016 / 2017

1.0 SUMMARY OF THE REPORT

1.1 For Full Council to consider the Cycle of Committee Meetings for the Municipal Year 2016 / 2017.

2.0 RECOMMENDATIONS that

2.1 The Committee Cycle for the Municipal Year 2016/2017 be agreed.

3.0 INTRODUCTION AND BACKGROUND

3.1 Consideration is given at the Annual Meeting to the Cycle of Committee Meetings for the Municipal Year.

4.0 COMMITTEE MEETINGS – 2016 / 2017

5.0 ANNUAL GENERAL MEETING 2017

Wednesday 17 May 2017 commencing at 5.00 pm

6.0 FULL COUNCIL

6.1 Wednesday every four weeks commencing at 5.30 pm

1 June 2016
15 June 2016
13 July 2016
07 September 2016
05 October 2016
02 November 2016
30 November 2016
21 December 2016
25 January 2017
22 February 2017
22 March 2017
19 April 2017

7.0 CABINET

7.1 Wednesday every two weeks commencing at 4.00 pm

01 June 2016
15 June 2016
29 June 2016
13 July 2016
27 July 2016
07 September 2016
21 September 2016
05 October 2016
19 October 2016
02 November 2016
16 November 2016
30 November 2016
14 December 2016
21 December 2016
11 January 2017
25 January 2017
08 February 2017
22 February 2017
08 March 2017
22 March 2017
05 April 2017
19 April 2017
03 May 2017

8.0 SCRUTINY COMMITTEES

8.1 GOVERNANCE, PERFORMANCE, BUSINESS CHANGE AND CORPORATE SERVICES SCRUTINY COMMITTEE

Tuesday approximately every six weeks commencing at 4.30 pm

24 May 2016

05 July 2016

27 September 2016

08 November 2016

20 December 2016

31 January 2017

14 March 2017

25 April 2017

8.2 JOINT SCRUTINY COMMITTEE

Committee to be convened as and when required.

8.3 LEARNING and LAESCYP SCRUTINY COMMITTEE

Monday approximately every six weeks commencing at 4.00 pm

16 May 2016

20 June 2016

12 September 2016

31 October 2016

05 December 2016

23 January 2017

27 February 2017

10 April 2017

8.4 NEIGHBOURHOOD SERVICES AND PUBLIC PROTECTION SCRUTINY COMMITTEE

Monday approximately every six weeks commencing at 2.30 pm

23 May 2016

04 July 2016

26 September 2016

07 November 2016

19 December 2016

30 January 2017

13 March 2017

24 April 2017

8.5 REGENERATION, PLANNING AND COUNTRYSIDE SCRUTINY COMMITTEE

Tuesday every six weeks commencing at 2.30 pm

31 May 2016

12 July 2016

04 October 2016

15 November 2016

13 December 2016

07 February 2017

21 March 2017

02 May 2017

8.6 SOCIAL SERVICES SCRUTINY COMMITTEE

Tuesday approximately every six weeks commencing at 3.00 pm

28 June 2016
20 September 2016
01 November 2016
06 December 2016
24 January 2017
07 March 2017
18 April 2017
30 May 2017

9.0 AUDIT COMMITTEE

Monday approximately every six weeks commencing at 2.00 pm

06 June 2016
18 July 2016
10 October 2016
21 November 2016
09 January 2017
13 February 2017
27 March 2017
08 May 2017

10.0 DEMOCRATIC SERVICES COMMITTEE

Committee to be convened as and when required but at least once in each Municipal Year.

11.0 PLANNING, REGULATORY AND LICENSING COMMITTEE

Wednesday every four weeks commencing at 5.00 pm

25 May 2016
22 June 2016
20 July 2016
14 September 2016
12 October 2016
09 November 2016
07 December 2016
04 January 2017
01 February 2017
01 March 2017
29 March 2017
26 April 2017
24 May 2017

11.1 **STATUTORY LICENSING COMMITTEE (LICENSING ACT and GAMBLING ACT)**

When required this Committee is to be held on the same day as Planning, Regulatory and Licensing Committee but prior to the Planning, Regulatory and Licensing Committee.

Wednesday every four weeks commencing at a time to be agreed

25 May 2016
22 June 2016
20 July 2016
14 September 2016
12 October 2016
09 November 2016
07 December 2016
04 January 2017
01 February 2017
01 March 2017
29 March 2017
26 April 2017
24 May 2017

11.2 **LICENSING SUB COMMITTEE (PLANNING, REGULATORY AND LICENSING / STATUTORY LICENSING)**

When required this Committee is to be held on a Wednesday every four weeks on the same day as Planning, Regulatory and Licensing Committee at the time agreed when the Meeting is convened with the proviso that the Committee is completed prior to commencement of the Statutory Licensing Committee (Licensing Act and Gambling Act) and/or the Planning, Regulatory and Licensing Committee.

Wednesday every four weeks commencing at the time agreed

25 May 2016
22 June 2016
20 July 2016
14 September 2016
12 October 2016
09 November 2016
07 December 2016
04 January 2017
01 February 2017
01 March 2017
29 March 2017
26 April 2017
24 May 2017

11.3 *RIGHTS OF WAY COMMITTEE*

Monday approximately every twelve weeks commencing at a time to be agreed with the Chair and Officers.

27 June 2016

19 September 2016

12 December 2016

06 March 2017

22 May 2017

12.0 *APPEALS COMMITTEE*

Committee to be convened as and when required.

13.0 *STANDARDS COMMITTEE*

Committee to be convened as and when required (Approximately four Meetings in each Municipal year).

14.0 *SACRE (STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION)*

Committee to be convened as and when required but at least once a Term.

15.0 *OTHER COMMITTEES*

Budget Meetings will be convened for Council, Cabinet and Scrutiny Committees. As soon as these dates are confirmed Councillors will be informed.

16.0 *FINANCIAL IMPLICATION(S)*

16.1 There are no additional financial implications associated with this report.

17.0 SINGLE INTEGRATED PLAN AND SUSTAINABILITY IMPACT SUMMARY

17.1 The Single Integrated Plan and Sustainability Impact Assessment has been completed and there will be no impact on the Corporate Plan and Single Integrated Plan.

18.0 EQUALITY IMPACT ASSESSMENT

18.1 An Equality Impact Assessment (EqIA) form has been prepared for the purpose of this report. It has been found that a full assessment is not required at this time. The form can be accessed on the Council's website/intranet via the 'Equality Impact Assessment' link.

GARETH CHAPMAN
CHIEF EXECUTIVE

COUNCILLOR PHIL WILLIAMS
CABINET MEMBER FOR GOVERNANCE
AND CORPORATE SERVICES

BACKGROUND PAPERS		
Title of Document(s)	Document(s) Date	Document Location
No Background Papers		
Does the report contain any issue that may impact the Council's Constitution?		No

Consultation has been undertaken with the Corporate Management Team in respect of each proposal(s) and recommendation(s) set out in this report.