



FULL COUNCIL REPORT

Date Written	11 th May 2017
Report Author	Gareth Chapman
Service Area	Chief Executives
Exempt/Non Exempt	Non Exempt
Committee Date	17 th May 2017

To: Mayor, Ladies and Gentlemen

Scheme of Delegation

1.0 SUMMARY OF THE REPORT

- 1.1 Given the result of the Local Government Election on 4th May 2017, the Council needs to have a system in place to enable decisions to be made about essential business up until 14th June 2017.
- 1.2 It has been the historical practice of this Authority to delegate power to the Head of Paid Service, in consultation with the Monitoring Officer and Chief Finance Officer, to conduct any necessary and/or urgent business that arises during that period that would usually be dealt with by Council, and to delegate to the Head of Planning any matter which would usually be dealt with by the Planning and Regulatory Committee.

2.0 RECOMMENDATIONS that:

- 2.1 From 17th May until 14th June 2017, the Head of Paid Service (or if he is absent or otherwise unable to act the Deputy Chief Executive) to make a decision upon any matter which is a Council or Cabinet function for reasons of urgency or due process, in consultation with the Leader(s) of each Political Group, the Chief Officers (if any) responsible for the function in respect of which the decision is required, the Chief Finance Officer and the Monitoring Officer
- 2.2 From 17th May 2017 until the next meeting of the Planning and Regulatory Committee, the Chief Officer (Neighbourhood Services) or the Head of Planning to make a decision upon any planning matter which is a Planning and Regulatory Committee function except where:
- a) officers recommend approval but there are two or more objections; or
 - b) a Councillor requests the matter to be called in.

3.0 INTRODUCTION AND BACKGROUND

3.1 FULL COUNCIL

3.1.1. Councillors will be aware of the outcome of the Local Government Election on 4th May 2017 and in order that decisions can be made during this period, I would recommend the delegation set out in 2.1 above.

3.2 PLANNING AND REGULATORY

3.2.1 In order that all planning decisions can be made during this period i.e. from the 17th May until the first meeting of the Planning and Regulatory Committee, I would recommend the delegations set out in 2.2 above.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no financial implications arising from this report

5.0 SINGLE INTEGRATED PLAN AND SUSTAINABILITY IMPACT SUMMARY

5.1 The completion of a Single Integrated Plan and Sustainability Impact Assessment will be considered if there is a requirement to do so at the appropriate time.

6.0 EQUALITY IMPACT ASSESSMENT

6.1 The completion of an Equality Impact Assessment (EqIA) form will be considered if there is a requirement to do so at the appropriate time.

GARETH CHAPMAN
CHIEF EXECUTIVE

BACKGROUND PAPERS	
Title of Document(s)	Document(s) Date
Does the report contain any issue that may impact the Council's Constitution?	No

Consultation has been undertaken with the Corporate Management Team in respect of each proposal(s) and recommendation(s) set out in this report.