



## **DEMOCRATIC SERVICES COMMITTEE REPORT**

Date Written	14 <sup>th</sup> November 2017
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Service Area	Democratic Services
Committee Date	27 <sup>th</sup> November 2017

*To: Chair, Ladies and Gentlemen*

## **MEMBER DEVELOPMENT STRATEGY**

### **1.0 SUMMARY OF THE REPORT**

- 1.1 The Member Development Strategy has been written to inform how the authority will deliver and monitor a programme of training and development for elected members and independent members of regulatory committees.
- 1.2 It outlines the objectives for the programme and how it will be delivered and evaluated; including a training matrix that will monitor and inform personal action plans.

### **2.0 RECOMMENDATION(S)**

- 2.1 That the Member Development Strategy be approved.
- 2.2 That the Head of Democratic Services report back regularly to provide feedback on each stage of implementation.

### **3.0 INTRODUCTION AND BACKGROUND**

- 3.1 The Member Development Strategy applies to all elected members and to independent members of regulatory committees. It sets out the Council's commitment to providing appropriate development opportunities for all councillors and describes the approach that will be followed in order to ensure that it is achieved.

3.2 The aim of the strategy is to ensure that there is a consistent and structured approach to member development, supported by a training matrix and action plan, which defines how members are supported in:

- Undertaking their existing roles efficiently and effectively
- Preparing for future roles on an individual basis
- Developing their knowledge relating to specific duties and responsibilities
- Keeping up to date with new legislation and changing policies

3.3 The induction training process which began immediately after the local elections in May 2017 was sympathetic to the Member Development Strategy introduced in 2015 and which is very similar in structure to this updated 2017-2020 version.

#### **4.0 FINANCIAL IMPLICATION(S)**

4.1 There is a member training budget available that will support the procurement of training.

4.2 Wherever possible, we will look to source free training and work closely with neighbouring authorities to share costs.

**ANN TAYLOR**  
**HEAD OF DEMOCRATIC SERVICES**

<b>BACKGROUND PAPERS</b>		
<b>Title of Document(s)</b>	<b>Document(s) Date</b>	<b>Document Location</b>
Member Development Strategy	2017-2020	Democratic Services Department
<b>Does the report contain any issue that may impact the Council's Constitution?</b>		<b>No</b>