



Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL
MERTHYR TYDFIL
County Borough Council

MINUTES OF MEETING

CABINET MEETING

WEDNESDAY, 13TH DECEMBER, 2017

PRESENT: Councillor K O'Neill (In the Chair)

Councillors A Barry, D Hughes, L Mytton and G Thomas

Officers

Gareth Chapman (Chief Executive), Carys Kennedy (Head of Legal and Governance Services - Monitoring Officer), Ellis Cooper (Deputy Chief Executive), Steve Jones (Head of Finance), Mark Thomas (Head of Corporate Services), Lisa Curtis Jones (Chief Officer (Social Services)), Sue Walker (Temporary Chief Education Officer), Cheryllee Evans (Chief Officer (Neighbourhood Services)), Jeremy Ashdown (H R Manager), Steve Peters (Head of Public Protection and Housing), Mike Parry (Revenues Manager) and Ceri Dinham (Communications, Consultation and Engagement Manager)

Mair Morgan (Democratic Services Officer)

| ITEM NO. | AGENDA MATTER | DECISION |
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| 548 | Apologies for absence | Apologies for absence were received from Councillor H Barrett. |
| 549 | Declarations of Interest | No Declarations of Interest were made. |
| 550 | Revised Medium Term Financial Plan 2018/19 To 2021/22 - Update December 2017 | Resolved that: (a) The implications of the Provisional Local Government Settlement for 2018/19 outlined in Section 5 of the report and Appendices 1 to 3 be noted and accepted (b) The Corporate Additional Demands outlined in Section 6 of the report and Appendix 4 be accepted and recommended to Council for approval (c) The Corporate Budget Reductions outlined in |

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| | | <p>Section 7 of the report and Appendix 5 be accepted and recommended to Council for approval</p> <p>(d) The Budget Reserve Re-profile outlined in Section 8 of the report be accepted and recommended to Council for approval</p> <p>(e) The Service Budget Reduction Proposals indicated in Section 9 of the report be noted with further details provided to Cabinet following completion of appropriate Business Cases (where relevant)</p> <p>(f) The proposed Schools budget reduction requirement identified in Section 9 of the report be accepted and recommended to Council for approval</p> |
| 551 | Review Of Peripheral And Agency Workers | <p>Councillor A Barry referred the Committee to the 'Review of Peripheral and Agency Workers' report and advised of the following amendments:</p> <p>Paragraph 2.1 – 'Updated' to be replaced with 'Adopted'</p> <p>Paragraph 2.2 – 'From 1 January 2018 on an ongoing basis' to be added</p> <p>Resolved subject to the foregoing that:</p> <p>(a) Delegated authority be given to Human Resources and Organisational Development to control and veto requests for peripheral staff (either using Pertemps Management Information System or our own P2PSystem). The Policy and Procedure (last approved by Council on 11 July 2011) be adopted as per the attachment to the report</p> <p>(b) HR to develop an action plan from 1 January 2018 on an ongoing basis which will include the review of all vacancies currently occupied by Agency Staff, with consideration to adopting a phased approach over the term of the new contract with Pertemps to reviewing the use of Agency Staff against other methods of employment</p> <p>(c) A maximum cap will be imposed for all new Agency Staff of three months (12 weeks) for all new agency contracted positions with effect from 1 January 2018. Any proposal to extend will require the prior agreement of CMT / Head of Human Resources. This will not apply to current staff within contract</p> <p>(d) Collaborative work on the use of peripheral and agency staff be reviewed collectively by Management and Trade Union Colleagues</p> <p>(e) Positions which are currently occupied by Agency Staff are used first to consider another an employee who may be identified as being 'at risk' of potential redundancy</p> <p>(f) The Council considers alternative methods of engaging peripheral staff (i.e Fixed Term, Annualised and Flexible Working Contracts).</p> |

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| 552 | Delegations For The Operation Of The Merthyr Tydfil County Borough Council Tables And Chairs Scheme | <p>Resolved that:</p> <ul style="list-style-type: none"> (a) That the boundary for the tables and chairs scheme shall cover the Town Centre area of Merthyr Tydfil more particularly detailed on the plan attached at Appendix 1 as the area coloured pink (b) To adopt the conditions and guidance as set out at Appendices 2 and 3 (c) To accept a yearly payment of £1400 to be paid on the 1 June every year to the Council by the Big Heart of Merthyr Business Improvement District in lieu of individual application fees to site tables and chairs on the Highway in the area delineated in Appendix 1 (d) To delegate the power to amend conditions and guidance, review and if necessary vary the fees to the following Officers in consultation with the Cabinet Member for Regeneration and Public Protection: <ul style="list-style-type: none"> (i) The Deputy Chief Executive or (ii) The Public Protection and Housing Manager or (iii) The Trading Standards and Licensing and School Transport Manager (e) To delegate the power to issue permits where the application is properly made and where there are no objections to the application to: <ul style="list-style-type: none"> (i) Licensing Officers and / or (ii) The Trading Standards, Licensing and School Transport Manager (f) To delegate the power to issue permits where there are objections / representations to the application to the Public Protection and Housing Manager or in his / her absence to the Trading Standards Licensing and School Transport Manager supported in both instances by a member of the Authority's Legal Team (g) To delegate the power to carry out any necessary Enforcement in relation to the operation of the permits to: <ul style="list-style-type: none"> (i) Licensing Officers and / or (ii) Trading Standards Officers and/ or (iii) The Trading Standards, Licensing and School Transport Manager |
| 553 | Aspire Project - Shared Apprenticeship Programme (SAP) | <p>Resolved that:</p> <ul style="list-style-type: none"> (a) The participation in the Aspire Shared Apprenticeship Programme in partnership with Blaenau Gwent CBC and Merthyr College be approved and the Financial Agreement between B-WBL-Pembrokeshire College, MTCBC and Welsh Government in order to deliver the project to the value of £131,457. be approved (b) The delivery structure of the Programme as outlined in Paragraph 5.0 of the report be approved (c) A contribution of £4002 over the period September 2017 – August 2018 towards the Programme costs as a match funding be approved. The finance has |

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| | | been identified within existing Economic Development budgets |
| 554 | Changes to Fees for the Registration Service | <p>Resolved that:</p> <ul style="list-style-type: none"> (a) It is agreed with immediate effect to the introduction of a non-refundable payment calculated at 50% of the fee for a Ceremony when new bookings are taken for Marriages / Civil Partnerships (b) It is agreed to introduce with immediate effect a Private Citizenship Ceremony for those not wishing to wait for a group Citizenship Ceremony (c) It is agreed to the introduction of a fee of £50 to conduct a Private Ceremony (d) It is agreed to the introduction of a fee of £10 for every extra new Citizen from the same family at the same Private Citizenship Ceremony (e) It is agreed to stop offering 'next day' Certificates which we currently charge £15 for and only offer same day Certificates at £20 (f) Subject to General Register Office (GRO) approval it is agreed to licence a room at the Register Office from the 1 April 2018 so the Statutory Ceremony and associated fee of £50 can be performed in a smaller room restricting attendance to the minimum that is Statutorily required to the two parties to the Marriage / Civil Partnership and two witnesses) (g) From the 1 April 2018 and subject to General Register Office (GRO) approval it is agreed to introduce the following fees for Marriages / Civil Partnerships conducted at the Register Office for up to a maximum of 20 guests with a fee structure of Monday - £134 (Excludes Bank Holiday); Tuesday to Thursday - £104; Friday £114; Saturday - £134 and Sunday £149 (Includes Bank Holidays) (h) A review of the impact of the introduction of such fees be conducted by the Service following a 12 month period from the introduction of any new fee |
| 555 | The Orbit Business Centre | <p>Resolved that:</p> <ul style="list-style-type: none"> (a) To allow flexibility for Internal Departments to reside at the Orbit Business Centre, subject to business (b) The letting of meeting rooms RF03, RG01 and RG04 subject to interest and no adverse effects on letting of other units be approved (c) The extended letting term for RF31 and RF24 from one year term to a maximum of five year term be approved |
| 556 | Winter Night Shelter 2017-18 and National Rough Sleeper Count 2017 | <p>Resolved that:</p> <p>The report for Information be received.</p> |
| 557 | Petition – Pedestrian Crossing, Gurnos Road | <p>Resolved that:</p> <p>The report for Information be received.</p> |

CLOSED SESSION

Exempt

Resolved that:

The public be excluded from the Meeting on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 14 under Part 4 of Schedule 12A Section 100 (A) (4) of the Local Government Act 1972.

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| 558 | Revenues & Benefits Software Contract | Resolved that: The contractual arrangement set out in the recommendation as outlined within Paragraph 2.1 of the report using the Public Procurement Regulations 2015 be approved. |
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RE-OPENED SESSION

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| 559 | Any Other Business Deemed Urgent by the Chair | The Chair advised that there was no business deemed urgent. |
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