

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL



MINUTES OF MEETING

**SOUTH WALES POLICE AND  
CRIME PANEL MEETING**

**TUESDAY, 20TH MARCH, 2018**

**PRESENT:** Councillor R Smith (Rhondda Cynon Taf CBC) (Chair)

**Councillors:**

B Bowen-Thomson (Cardiff Council), T Davies (Cardiff Council), K Gibbs (Merthyr Tydfil CBC), R Lewis (Rhondda Cynon Taf CBC), P Rees (Neath Port Talbot CBC), C Richards (City and County of Swansea) and R Young (Bridgend CBC)

**Co-optees:**

M Jones  
M Jehu (Vice-Chair)

**Outside Bodies:**

A Michael (Police and Crime Commissioner) and L Jones (Commissioner's Office)

**Officers:**

S Jones (Senior Solicitor) and H Jones (Scrutiny Officer)

M Hemmings (Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
1	Apologies for Absence	Apologies for absence were received from the Chief Constable, Councillors John Thomas and Kelly Roberts.
2	Declarations of Interest	No declarations of interest were received.

3	Minutes of previous meeting - Tuesday, 30 January 2018	<p><b>Resolved that:</b></p> <p>The Minutes of the Meeting held 30 January 2018 be accepted as a correct record.</p>
4	Public Questions	<p>The Chair set out the criteria for public questions and advised that individual complaints would not be discussed.</p> <p>A member of the public raised an ongoing complaint. The Chair repeated the statement regarding individual complaints and reminded the Panel that the matter had been dealt with.</p> <p>A Police Officer escorted the member of public out of the meeting and Mr Michael refuted an allegation made by a member of the public.</p> <p>The Chair advised either the members of the public would need to leave the meeting or the Panel would postpone the meeting.</p> <p>It was made clear that unless a new complaint/evidence was submitted no further consideration would be given to the matter, the members of the public then left the meeting.</p> <p>Panel agreed that it needed to adopt a vexatious complaints policy.</p>
5	Briefing Session	<p>The Chair welcomed a Wales Online reporter to the meeting.</p> <p>The Panel then discussed in detail the issues that were to be considered at the Meeting.</p>
6	Police and Crime Commissioners Operating Model	<p>The Chair welcomed Alun Michael – Police and Crime Commissioner and Lee Jones – Chief of Staff of the Commissioner’s Office to the meeting.</p> <p>Mr Jones introduced himself and provided an overview of his role and what he had been doing over the last six months and advised that Mr Jeff Petty would not be returning to work.</p> <p>The Panel then received a Presentation from Mr A Michael and Mr L Jones on the Police and Crime Commissioner’s Operating Model and provided further explanation on the following points:</p> <ul style="list-style-type: none"> <li>• Role of Police and Crime Commissioners</li> <li>• Duties of the Commissioner</li> <li>• Police and Crime Plan</li> <li>• Evolve Interim Report – December 2017</li> <li>• Next Steps</li> <li>• Roles and responsibilities of Deputy Police and Crime Commissioner and Assistant Commissioners.</li> <li>• Police and Crime Commissioners Functions</li> </ul>

		<ul style="list-style-type: none"> <li>• What we are trying to achieve</li> <li>• Current Projects</li> <li>• Adverse Childhood Experiences</li> <li>• Investors in People</li> <li>• Team ambition, values and planning</li> </ul> <p>A Panel member expressed an interest in seeing details of the ACES toolkit that was being used in the Maesteg Project.</p> <p>The Chair requested that an electronic copy of the presentation be circulated to Panel Members.</p> <p>The Chair thanked Mr Michael and Mr Jones for their presentation.</p>
7	Approval of Complaints Procedure	<p>Simon Jones gave an overview of the report and advised that although this was only now being adopted as a policy it has been previously used as guidance.</p> <p>Mr Jones advised that there are three types of complaints:-</p> <ul style="list-style-type: none"> <li>• A Complaint (a general complaint about the Commissioner or Deputy Commissioner)</li> <li>• A Conduct Matter (Commissioner and/or Deputy Commissioner may have committed a criminal offence).</li> <li>• A Serious Complaint (conduct of Commissioner or Deputy Commissioner which constitutes or involves, or appears to constitute or involve the commission of a criminal offence).</li> </ul> <p>Panel raised the following questions/points:-</p> <ul style="list-style-type: none"> <li>• What is the difference between questions and statements?</li> <li>• Is ten minutes before the meeting adequate time to decide whether it is a question or a statement?</li> </ul> <p><b>Resolved that:</b></p> <ul style="list-style-type: none"> <li>• Delegated authority be given to the Chair to amend the Rules of Procedure as follows: - (1) to extend the time in which a statement can be submitted from 10mins before the meeting to 10 days. (2) prohibit questions/statements on complaints if the complaint is or has been handled in accordance with rule 21 of the Rules of Procedure.</li> <li>• The Complaints Policy be adopted and if a vexatious complaint is made a report be brought to Panel.</li> </ul>
8	SWPCP Work Programme and Future Meeting Dates	<p>Mr Michael invited the Panel to hold the next meeting at Police Headquarters to view the Response Centre and look at other practicalities or matters the Panel wish to have sight of.</p>

		<p>Mr Michael advised a suitable room would be made available at Headquarters to facilitate the public meeting.</p> <p>Panel discussed the possibility of this being an annual visit prior to the precept.</p> <p>Future Meeting Dates – Panel asked for an alternative date for the 18 September 2018 meeting.</p> <p><b>Resolved that:</b></p> <ul style="list-style-type: none"> <li>• The next meeting to be held on 5 June 2018 be held at Police Headquarters.</li> <li>• Appointment of Chair and Vice Chair to be made at 5 June 2018 meeting.</li> <li>• Howard Jones to send amended list of meeting dates to Panel after liaising with the Commissioner’s Office.</li> </ul>
9	Date of Next Meeting	The date of the next meeting is Tuesday, 5 June 2018. Venue: Police Headquarters, Bridgend.
10	Any other business deemed urgent by the Chair	The Chair advised that there was no other business deemed urgent.