

# Equality Impact Assessment Form

Please ensure that you refer to the 'Equality Impact Assessment Guidance' while completing this form. If you would like further guidance please contact the Equalities Officer or Equalities Team

## Details

Name of Initiative to be assessed: Privacy Standards Policy and Supporting Policies

Name of responsible officer: Lisa Richards

Group/Directorate: Deputy Chief Executive - Governance and Corporate Services

Service Area: Information Governance Team

Date: 17/04/2018

### (a) WHAT ARE YOU ASSESSING FOR IMPACT ?

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal	Information/ Position statement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### (b) Please name and describe below

In order to implement the General Data Protection Regulations a number of new policies and procedures will need to be implemented across the Council.

### (c) IS THE DELIVERY OF THIS INITIATIVE AFFECTED BY LEGISLATION OR OTHER DRIVERS SUCH AS CODES OF PRACTICE?

If so, please identify what and how?

REGULATION 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, (General Data Protection Regulation)

The previous Data Protection Act 1998 will be replaced with this Regulation. All areas that are processing personal data will be affected by this change.

### (d) Does the initiative directly affect service users, employees or the wider community?

Yes  Continue assessment  
No  No need to continue screening or carry out an EqIA

**Screening/Relevance Test: Is an equality impact assessment required?**

*Screening is used to decide whether the initiative you are responsible for has a high or medium negative impact on any of the protected groups and will require a full EqIA. Please highlight the positive impact the decision will have on the protected characteristics.*

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What will be the effect on :-

Protected Characteristic	Impact? <i>Include Positive and Negative</i>
Age	None
Disability	None
Gender Reassignment	None
Marriage & Civil Partnership	None
Pregnancy and Maternity	None
Race	None
Religion or Belief	None
Sex	None
Sexual orientation	None
Carers	None
Welsh Language	None

**If after completing the EqIA screening/relevance test you determine that this service/function/policy/project is not relevant for an EqIA you must provide adequate explanation below (Please use additional pages if necessary).**

At this point a full EqIA will not be required as this report requires approval of the relevant policies and procedures that we will need to implement in order to ensure compliance. It does not have any impact on the special characteristics detailed above

**No**

Signed \_\_\_\_\_ Position Data Protection Officer

**N.B. If the initial screening process has identified actual or potential high or medium negative impact on a particular group or groups then you MUST carry out a full EqIA.**