



Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL
MERTHYR TYDFIL
County Borough Council

MINUTES OF MEETING

AUDIT MEETING

MONDAY, 11TH JUNE, 2018

PRESENT: Councillors D Roberts (Chair)

Councillors: C J Barry, J Amos, C T Jones, G Lewis,
D Sammon, J Thomas and C Tovey

Lay Member:
D Gibby

Officers:
S Jones (Head of Finance), M Thomas (Head of Corporate Services), G Evans (Audit Manager) and H Harbord (Senior Auditor)

Outside Bodies:
Helen Goddard (Wales Audit Office)

M Morgan (Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
48	Appointment of Chair to Audit Committee	<p>Gary Evans referred the Committee to the 'Appointment of Chair to Audit Committee' report.</p> <p>Resolved that:</p> <p>Councillor D Roberts be appointed as the Chair of the Audit Committee.</p> <p>Councillor D Roberts then thanked the Committee for his appointment and took the Chair.</p> <p>The Chair then welcomed new Committee Members to their first Meeting.</p>

49	Apologies for absence	No apologies for absence were received as all Members were present.
50	Declarations of Interest	No Declarations of Interest were made.
51	Audit Enquiries to those charged with Governance and Management	<p>Steve Jones referred the Committee to the 'Audit Enquiries to those Charged with Governance and Management' report.</p> <p>The following questions were then raised by the Committee and were responded to in detail by the Officers:</p> <ul style="list-style-type: none"> • Question (5) – How many suspected fraud type issues were there through the year • Are the number of Special Investigations up – Were they referred internally or externally • Are the Officers satisfied that there is no fraud being committed anywhere in the Authority • School Governors <p>Resolved that:</p> <p>The Council's response to the Wales Audit Office's request for information in respect of Management and Governance as set out in Appendices 1 to 3 of the report be noted</p>
52	Annual Internal Audit Report 2017/18	<p>Gary Evans referred the Committee to the 'Annual Internal Audit Report for Financial Year 2017/2018' report.</p> <p>The following questions were then raised by the Committee and were responded to in detail by the Officers:</p> <ul style="list-style-type: none"> • Appendix 1 – Paragraph 2 – Tables 1 and 2 – Explanation requested on the percentages and the difference between satisfactory and unsatisfactory • Paragraph 2.12 – What further action can be taken by Audit if the work is not done • Paragraph 2.17 – Request made that the Audit Committee be advised when the Audit/Inspection Action Plans (AAP's System) is implemented to enable the Committee to see plans • Paragraph 3.2 – Staffing levels • Paragraph 2.15 – Should they be instructions and not recommendations <p>Resolved that:</p> <p>(a) The contents of the Annual Internal Audit Report, in particular, the overall satisfactory opinion on the standard of the Internal Control Environment, Risk Management Arrangements and Governance Arrangements be endorsed</p> <p>(b) The efforts of all staff involved in maintaining this standard for 2017/2018 be noted</p>

53	Reflection and Evaluation of Meeting	<p>The Chair and the Committee reflected in detail on the issues that had been considered at the Meeting.</p> <p>The Committee also referred to Item 5 – Paragraph 2.13 – Car Parking Systems and Procedures and requested that a more detailed report be considered at the Meeting to be held in September.</p>
54	Any other business deemed urgent by the Chair	<p>Lay Member Position</p> <p>Gary Evans updated the Committee in relation to the Lay Member Post and thanked Mr David Gibby for continuing in the position and advised that an appointment would be made very soon.</p> <p>Location of Committee Meetings</p> <p>The Chair suggested on a trial basis that future Audit Committee Meetings be held in Committee Room 3.</p> <p>The Committee then supported this proposal and agreed that future Meetings be held in Committee Room 3.</p>