

Equality Impact Assessment Form

Please ensure that you refer to the 'Equality Impact Assessment Guidance' while completing this form. If you would like further guidance please contact the Equalities Officer or Equalities Team

Details
Name of Initiative to be assessed: Cardiff City Region - JOSC
Name of responsible officer: Andrew Mogford
Group/Directorate: Place and Transformation
Service Area: Scrutiny
Date: 11/07/2018

(a) WHAT ARE YOU ASSESSING FOR IMPACT?

Service/ Function <input type="checkbox"/>	Policy/ Procedure <input type="checkbox"/>	Project <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input type="checkbox"/>	Proposal <input checked="" type="checkbox"/>	Information/ Position statement <input type="checkbox"/>
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(b) Please name and describe below

Cardiff City Region – JOSC

This is a standard report being presented to each of the ten Local Authorities for formal approval of a joint overview and scrutiny committee (JOSC). It is intended that by enabling Local Authorities to establish JOSCs, it will make it easier to scrutinise delivery of services by providers who cover more than one county, or to examine issues which cut across geographical boundaries.

It was proposed this paper, along with the draft Terms of Reference, be presented to relevant Scrutiny Committee for each Local Authority, prior to it being submitted to each Council both for endorsement and for the nomination of a non-executive Member to sit on the CCCR City Deal JOSC.

On 15th March 2016 the ten constituent Council leaders in South East Wales, the First Minister, the Welsh Government Minister for Finance and Government Business, the Secretary of State for Wales and the Chief Secretary to the Treasury signed the Cardiff Capital Region ('CCR') City Deal Heads of Term Agreement.

The ten Councils are now working together to create a Joint Overview and Scrutiny Committee (JOSC) to provide an independent scrutiny function.

It will be a decision for each of the ten Local Authorities if they wish to establish the Joint Overview and Scrutiny Committee proposed. Statutory guidance has been issued under Section 58 of the Local Government (Wales) Measure 2011. The Terms of Reference as attached have been prepared taking in to consideration the requirements of the Measure.

In establishing a JOSC, which is additional to a Council's existing scrutiny committees, a report setting out its role, responsibilities, terms of reference and intended outcomes to be generated by the joint exercise should be considered by each of the participating Local Authorities' appropriate scrutiny committees before being endorsed by Full Council. This report was presented at the Governance, Performance, Business Change and Corporate Services Scrutiny Committee meeting on 10th July 2018; and is now submitted for Full Council for endorsement.

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Note that each of the ten constituent Local Authorities will all need to individually and collectively to agree to the establishment of the proposed JOSC for it to proceed.

(c) IS THE DELIVERY OF THIS INITIATIVE AFFECTED BY LEGISLATION OR OTHER DRIVERS SUCH AS CODES OF PRACTICE?

If so, please identify what and how?

No

(d) Does the initiative directly affect service users, employees or the wider community?

Yes

Continue assessment

No

No need to continue screening or carry out an EqlA

Screening/Relevance Test: Is an equality impact assessment required?

Screening is used to decide whether the initiative you are responsible for has a high or medium negative impact on any of the protected groups and will require a full EqlA. Please highlight the positive impact the decision will have on the protected characteristics.

What will be the effect on :-

Protected Characteristic	Impact? <i>Include Positive and Negative</i>
Age	Neutral
Disability	Neutral
Gender Reassignment	Neutral
Marriage & Civil Partnership	Neutral
Pregnancy and Maternity	Neutral
Race	Neutral
Religion or Belief	Neutral
Sex	Neutral
Sexual orientation	Neutral
Carers	Neutral
Welsh Language	Neutral

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If after completing the EqlA screening/relevance test you determine that this service/function/policy/project is not relevant for an EqlA you must provide adequate explanation below (Please use additional pages if necessary).

This report relates to an update on progress regarding the Cardiff City Region – JOSC. As can be seen above, the 11 protected characteristics have been deemed to have a neutral impact.

Are you happy that you have sufficient evidence to justify your decision?

Yes

Signed: Ellis Cooper

Position: Corporate Director – Place and Transformation

N.B. If the initial screening process has identified actual or potential high or medium negative impact on a particular group or groups then you **MUST** carry out a full EqlA.

Full Equality Impact Assessment

You should use the information gathered at the screening stage to assist you in identifying possible negative/adverse impact, including positive impact, and clearly identify which protected groups are affected.

In terms of any disproportionate / negative / adverse impact that the proposal may have on a protected group, what steps (if any) could be taken to reduce that impact for each group identified. Attach a separate action plan if necessary.

If ways of reducing the impact have been identified but are not possible, please explain why they are not possible.

Please highlight positive impacts and actions that have been identified as a result of the assessment process.

Evidence Sources

(i) Give details of any data or research that has led to your reasoning above, in particular, the sources used for establishing the demographics of service users.

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(ii) Give details of how you have engaged with service users on the proposals and steps to avoid any disproportionate impact on a protected group and how you have used any feedback to influence your decision.

Are you satisfied that the engagement process complies with the requirements of the Statutory Equality duties?

Decision Log – (detail how Elected Members and Senior Managers have been involved in the decision process (give dates of key meetings and decisions made)

Review

Date of Next Review:

If review is not required, explain why.

Approved by:

Signature:

Job Title:

Approval date:

Date of Update:

Update recording