

Cwm Taf Public Services Board Joint Overview and Scrutiny Committee Work Programme Descriptors 2018/19

(The Work Programme is reviewed at each meeting and as such is subject to change)



Date / Timing	Overarching Item	Officer / PSB Member	Scrutiny Focus	Time allocated
6th September 2018 10am-12 noon	Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB)	Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB)	Scrutiny and Challenge: The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan. Members will review and discuss the content of the report and identify the next steps to be taken to support further progress	15 minutes
	Review of Thematic Delivery Plans relating to ‘Our Cwm Taf’	Paul Mee Chris Hole Angela Jones Ellis Cooper Alyn Owen Ian Davy	Scrutiny and Challenge: Committee Members will consider to the delivery plans for the 4 themed areas of the PSB’s Well-being Plan and discuss the proposed scrutiny arrangements to be put in place in respect of these. Members will consider whether they need to look at each theme individually and invite the respective lead officer to attend the JOSC meeting together with the PSB Chair (who would present the item)	60 minutes
	Development of Joint Overview and Scrutiny Work Programme	Committee Chair – Cllr Tanya Skinner	Scrutiny and Challenge: The Committee will review and discuss a draft work programme as prepared by a Task and Finish Group. Members will consider whether the draft work programme covers all areas which they are required to maintain an overview of and recommend amendments (if required).	20 minutes
	Confirmation of proposed schedule of dates for Cwm Taf JOSC meetings	Committee Chair – Cllr Tanya Skinner	Scrutiny and Challenge: Members will consider the dates of future JOSC meetings and confirm a schedule which will take them to the end of the current civic year.	10 mins

As per the WAO scrutiny forward work programmes should: provide a clear rationale for topic selection; be more outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council’s performance management, self-evaluation and improvement arrangements.

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22 nd November 2018	Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB)	Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB)	Scrutiny and Challenge: The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan.	20 minutes
	Update on the ‘Healthy People’ objective	Angela Jones (Public Health Wales)	Scrutiny and Challenge: The Lead Officer for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead on any issues identified.	60 minutes
	Performance Management Framework	Kelly Wells (PSB Support Team Manager)	Scrutiny and Challenge: Committee Members receive an update on the development of the Performance Management Framework which will be used to determine the impact of the work being undertaken in direct response to the PSB’s wellbeing objectives	
	Cwm Taf JOSC – Venue Options Report	TBC	Scrutiny and Challenge: Arising from the Committee Meeting held on 06.09.2018; Members will receive a report outlining options for the siting of future meetings of Cwm Taf PSB JOSC and will be required to agree their preferred option.	15 minutes
24 th January 2019	Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB)	Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB)	Scrutiny and Challenge: The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan.	20 minutes
	Update on the ‘Thriving Communities’ objective	Paul Mee & Chris Hole	Scrutiny and Challenge: The Lead Officer(s) for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead(s) on any issues identified.	45 minutes
	Cwm Taf PSB Draft Annual Report	TBC	Scrutiny and Challenge: Committee Members will review and scrutinise the draft Annual Report produced by Cwm Taf PSB.	45 minutes

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22 nd March 2019	Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB)	Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB)	Scrutiny and Challenge: The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan.	15 minutes
	Update on the ‘Strong Economy’ objective	Alyn Owen	Scrutiny and Challenge: The Lead Officer for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead on any issues identified.	45 minutes
	Update on the ‘Tackling Loneliness and Isolation’ cross cutting objective	Simon James	Scrutiny and Challenge: The Lead Officer for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead on any issues identified.	45 minutes

Additional items to consider for Work Programme		
Date to be confirmed		
Date to be confirmed		

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