

# Cwm Taf Public Services Board Joint Overview and Scrutiny Committee Work Programme Descriptors 2018/19

(The Work Programme is reviewed at each meeting and as such is subject to change)



| Date / Timing   | Overarching Item  | Officer / PSB Member   | Scrutiny Focus  | Time allocated |
|---|---|--|---|----------------|
| <b>6<sup>th</sup> September 2018</b><br><br><b>10am-12 noon</b> | Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB) | Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB) | <b>Scrutiny and Challenge:</b> The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan. Members will review and discuss the content of the report and identify the next steps to be taken to support further progress  | 15 minutes     |
|   | Review of Thematic Delivery Plans relating to ‘Our Cwm Taf’                           | Paul Mee<br>Chris Hole<br>Angela Jones<br>Ellis Cooper<br>Alyn Owen<br>Ian Davy      | <b>Scrutiny and Challenge:</b> Committee Members will consider to the delivery plans for the 4 themed areas of the PSB’s Well-being Plan and discuss the proposed scrutiny arrangements to be put in place in respect of these. Members will consider whether they need to look at each theme individually and invite the respective lead officer to attend the JOSC meeting together with the PSB Chair (who would present the item) | 60 minutes     |
|   | Development of Joint Overview and Scrutiny Work Programme                             | Committee Chair – Cllr Tanya Skinner   | <b>Scrutiny and Challenge:</b> The Committee will review and discuss a draft work programme as prepared by a Task and Finish Group. Members will consider whether the draft work programme covers all areas which they are required to maintain an overview of and recommend amendments (if required).  | 20 minutes     |
|   | Confirmation of proposed schedule of dates for Cwm Taf JOSC meetings                  | Committee Chair – Cllr Tanya Skinner   | <b>Scrutiny and Challenge:</b> Members will consider the dates of future JOSC meetings and confirm a schedule which will take them to the end of the current civic year.  | 10 mins        |

As per the WAO scrutiny forward work programmes should: provide a clear rationale for topic selection; be more outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council’s performance management, self-evaluation and improvement arrangements.

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| 22 <sup>nd</sup> November<br>2018 | Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB) | Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB) | <b>Scrutiny and Challenge:</b> The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan.  | 20 minutes |
|                                   | Update on the ‘Thriving Communities’ objective  | Angela Jones (Public Health Wales)   | <b>Scrutiny and Challenge:</b> The Lead Officer(s) for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead(s) on any issues identified. | 60 minutes |
|                                   | Performance Management Framework  | Kelly Wells (PSB Support Team Manager)   | <b>Scrutiny and Challenge:</b> Committee Members receive an update on the development of the Performance Management Framework which will be used to determine the impact of the work being undertaken in direct response to the PSB’s wellbeing objectives  |            |
|                                   | Cwm Taf JOSC – Venue Options Report   | TBC  | <b>Scrutiny and Challenge:</b> Arising from the Committee Meeting held on 06.09.2018; Members will receive a report outlining options for the siting of future meetings of Cwm Taf PSB JOSC and will be required to agree their preferred option.   | 15 minutes |
| 24 <sup>th</sup> January<br>2019  | Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB) | Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB) | <b>Scrutiny and Challenge:</b> The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan.  | 20 minutes |
|                                   | Update on the ‘Healthy People’ objective  | Paul Mee & Chris Hole  | <b>Scrutiny and Challenge:</b> The Lead Officer for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead on any issues identified.       | 45 minutes |
|                                   | Information, Communication and Engagement Group                                       | Simon James (Interlink)  | <b>Scrutiny and Challenge:</b> Committee Members will receive a report on the work of the ICE group and will have an opportunity to pose questions regarding the groups’ work.  | 45 minutes |

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| 22 <sup>nd</sup> March<br>2019 | Progress Updates on Public Services Board (PSB) and Strategic Partnership Board (SPB) | Prof. Marcus Longley (Chair of Cwm Taf PSB) & Kelechi Nnoaham (Chair of Cwm Taf SPB) | <b>Scrutiny and Challenge:</b> The Chairs of Cwm Taf Public Services Board and Strategic Partnership Board will offer an update report on all progress made following publication of “Our Cwm Taf”, the PSB’s Well-being Plan.  | 15 minutes |
|                                | Update on the ‘Strong Economy’ objective  | Alyn Owen  | <b>Scrutiny and Challenge:</b> The Lead Officer for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead on any issues identified. | 45 minutes |
|                                | Update on the ‘Tackling Loneliness and Isolation’ cross cutting objective             | Simon James  | <b>Scrutiny and Challenge:</b> The Lead Officer for this objective will offer Members an update on the progress made to date in relation to this objective within the ‘Our Cwm Taf’ Wellbeing Plan. Members will have an opportunity to review and directly question the Lead on any issues identified. | 45 minutes |

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| <b>Additional items to consider for Work Programme</b> |  |  |
| <b>Date to be confirmed</b>                            |  |  |
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