

# Neighbourhood Services, Planning and Countryside Scrutiny Committee

## Work Programme Descriptors 2019/20

(The Work Programme is reviewed at each meeting and as such is subject to change)

Date / Timing	Overarching Item	Officer & Cabinet Member	Scrutiny Focus
3 <sup>rd</sup> June 2019 (submission date 24 <sup>th</sup> May)	<b>Draft Committee Work Programme 2019/20</b>	Cllr Declan Sammon (Chair) and Scrutiny Committee Members	The Committee to discuss the draft Work Programme and to officially agree and sign off the Work Programme for 2019-2020.
	<b>Fly-tipping Enforcement Camera Facilities</b>	Paul Jones / Jemma Price / Rob Barnett	<b>Scrutiny &amp; Challenge:</b> - Merthyr Valleys Homes (MVH) presented a report to scrutiny committee on 15 <sup>th</sup> April 2019 and they discussed the type of surveillance cameras their organisation used. As a result of this, the members would like a report on what existing surveillance cameras are operated within the Council and also specific information on the deployment of cameras (e.g. how often are they deployed, examples of the places that they are deployed, what time scale is required (officers resources) to position the cameras, removing them, the general maintenance of the cameras whilst deployed (e.g. battery time), and officers resources to go through the footage and all associated costs).In addition to this, the committee would also like to receive a breakdown of the materials that has been recycled and landfilled (tonnage) due to fly-tipping, in 2017/18 and 2018/19.
	<b>Maintenance Schedule of Vehicles</b>	Paul Davies / Mick Campbell / Sean Purnell	<p><b>Scrutiny &amp; Challenge:</b> The Household Waste and Recycling Centres (HWRC) Manager reported to scrutiny on 15<sup>th</sup> April 2019, whereby the functionality of vehicles was identified as an issue in relation to service delivery.</p> <p>The Committee seeks to develop a clearer understanding of the role of the fleet in delivering the waste and recycling services in order to best determine what improvements may be needed. The Committee wish to receive:</p> <ul style="list-style-type: none"> <li>• an outline of vehicle management and maintenance programs;</li> <li>• differentiate the roles of the fleet manager and service managers involved in delivering the services; and</li> <li>• identify the impact of non-availability of vehicles and how this impact both on budget management and meeting public expectations.</li> <li>•</li> </ul>
8 <sup>th</sup> July 2019	<b>Recycling Rates (Food and Household Waste)</b>	Stephen Thomas / Paul Davies / Rob Barnett	<b>Scrutiny &amp; Challenge:</b> - The committee has requested a report specifically on the food recycling rates, dry recycling and household recycling rates in general. The report should also include an analysis of the different types of household recycling from 2015/16 to

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			<p>2018/19 and the funds generated from household recycling (e.g. dry recycling, food waste etc.). The committee would also like to receive an understanding of what areas are deemed particularly good and bad for recycling waste.</p> <p>In addition to the above, the members would also like an update on the recent WRAP pilot scheme and additional information on the percentage of people in the borough who do not recycle (if applicable).</p>
	<b>Missed Collection for Household Waste and Recycling</b>	Paul Davies / John James	<b>Scrutiny &amp; Challenge:</b> - The committee seeks to develop a clear understanding of the issues and barriers that contribute the collections of food recycling, dry recycling and household recycling in general. The report is also to consider key areas for development and improvement for 2019/20 within Merthyr Tydfil.
	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - To review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.
16 <sup>th</sup> September 2019	<b>Carbon Management</b>	Mick Campbell / Ian Goldsworthy	<b>Scrutiny &amp; Challenge:</b> - A Carbon Management report was presented to scrutiny on 11 <sup>th</sup> March 2019, whereby the officers attending stated a number of savings achieved since the employment of the new Carbon Management Officer. The scrutiny members have requested an update on the savings made to date, and also what impact has this work had on the carbon footprint of the borough. The report should also make reference to statutory and other measure reported by the team and if the Authority is on track of achieving its targets.
	<b>Self-Evaluation Findings: Question 1: Outcomes</b>	Cllr David Hughes / Judith Jones / Rob Barnett	<b>Scrutiny and Challenge:</b> Made up of 3 key questions the re-focused self-evaluation process supports Chief Officers and service teams to reflect on what they achieved and identify and set priorities for improvement. The Committee will receive the service's response to the first of the key questions which is linked to Outcomes. They will be required to scrutinise the proforma outlining the findings of the process (along with relevant supporting evidence); and review the validity of the judgment ascribed.
	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - To review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.

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14 <sup>th</sup> October 2019	<b>Highways</b>	Darren Chaffe	<b>Scrutiny &amp; Challenge:</b> - An update on Highways, Winter Maintenance and Street Lighting was presented to scrutiny on 21 <sup>st</sup> January 2019. Members have since received a number of enquires relating to potholes and how the roads are being re-surfaced. Therefore, a report is to be presented on the team's performance regarding potholes, which should include costings, resources, number of complaints and successful claims against the Council. The report should also make reference to the different types of resurfacing undertaken by the department, information on who completes the repairs and maintenance and the financial impact. In addition, the report should contain details of gulley waste cleaning and the impact as a result of change of process (i.e. using Caerphilly CBC).
	<b>Street Cleaning</b>	Information Report	<b>Information Report:</b> - Summary report providing a current position statement on the performance of the area (and previous trend data), along with any details of issues/barriers experienced and how these have been overcome. The report is also to consider key areas for development and improvement for 2019/20 within Merthyr Tydfil.
	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - To review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.
2 <sup>nd</sup> December 2019 <b>Cancelled</b>	<b>Traffic Phase of the Air Quality Management Area</b> <b>(Cancelled – Report Deferred to 13<sup>th</sup> January 2020)</b>	Carwyn Morris and Sue Gow	<b>Scrutiny &amp; Challenge:</b> - The Air Quality Management Area (AQMA) was last presented to scrutiny on 18 <sup>th</sup> June 2018. Members would like an update on the air quality and the impact from the traffic reconfiguration. The report should consider all aspects of impact (of the redirection of the traffic) such as complaints, traffic accidents etc.
	<b>Self-Evaluation Findings: Question 2: Service Delivery</b> <b>(Deferred to 13<sup>th</sup> January 2020)</b>	Cllr David Hughes / Judith Jones / Rob Barnett	<b>Scrutiny and Challenge:</b> Made up of 3 key questions the re-focused self-evaluation process supports Chief Officers and service teams to reflect on what they achieved and identify and set priorities for improvement. The Committee will receive the service's response to the second key question which is linked to Service Delivery. They will be required to scrutinise the proforma outlining the findings of the process (along with relevant supporting evidence); and review the validity of the judgment ascribed.

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	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - To review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.
13 <sup>th</sup> January 2020	<b>Traffic Phase of the Air Quality Management Area</b> <b>(Report Deferred to 13<sup>th</sup> January 2020 from Cancelled scrutiny (2<sup>nd</sup> Dec 2019))</b>	Carwyn Morris and Sue Gow	<b>Scrutiny &amp; Challenge:</b> - The Air Quality Management Area (AQMA) was last presented to scrutiny on 18 <sup>th</sup> June 2018. Members would like an update on the air quality and the impact from the traffic reconfiguration. The report should consider all aspects of impact (of the redirection of the traffic) such as complaints, traffic accidents etc.
	<b>Nature Recovery Report</b>	Matthew Davies	<b>Scrutiny &amp; Challenge:</b> - The committee seeks to develop a clear understanding of the Environmental Act and Merthyr Tydfil's Nature recovery plan. The report should also include any issues and barriers experienced the key areas for development and improvement for 2019/20 within Merthyr Tydfil.
	<b>Self-Evaluation Findings: Question 2: Service Delivery</b> <b>(Deferred from 2<sup>nd</sup> December 2019)</b>	Cllr David Hughes / Judith Jones / Rob Barnett	<b>Scrutiny and Challenge:</b> Made up of 3 key questions the re-focused self-evaluation process supports Chief Officers and service teams to reflect on what they achieved and identify and set priorities for improvement. The Committee will receive the service's response to the second key question which is linked to Service Delivery. They will be required to scrutinise the proforma outlining the findings of the process (along with relevant supporting evidence); and review the validity of the judgment ascribed.
	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - to review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.
2 <sup>nd</sup> March 2020	<b>Self-Evaluation Findings: Question 3: Leadership and Management</b>	Cllr David Hughes / Cllr David Hughes / Judith Jones / Rob Barnett	<b>Scrutiny and Challenge:</b> Made up of 3 key questions the re-focused self-evaluation process supports Chief Officers and service teams to reflect on what they achieved and identify and set priorities for improvement. The Committee will receive the service's response to the last of the key questions which is linked to Leadership and Management. They will be required to scrutinise the proforma outlining the findings of the process (along with relevant supporting evidence); and review the validity of the judgment ascribed.

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	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - To review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.
27 <sup>th</sup> April 2020	<b>Forward Work Programme</b>	Chair and Committee Members	<b>Scrutiny and Challenge:</b> - To review the items due to be presented at the next Committee meeting, ensuring a clear brief of the Committee's expectations are available to report authors who will be drafting the report.
Additional items to consider for Work			
<b>Date to be confirmed</b>	Review of surveillance cameras within the Authority	There is currently a review being undertaken within the Authority regarding the surveillance cameras. The members would like to be updated with the findings when they are available.	
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