

**TNA RESPONSES**

<b>TRAINING OFFERED TO COUNCILLORS ON TNA</b>	<b>NO. OF MEMBERS THAT SELECTED COURSES</b>	<b>FACILITATOR</b>
Introduction to Chairing (Members who are not currently Chairs of Committees)	7 (21%)	WLGA
Chairing Skills	9 (27%)	WLGA
Chairing - Mentoring from Experienced Members	2 (6%)	Arranged by Democratic Svs.
Chairing - Observe Other Meetings	2 (6%)	Arranged by Democratic Svs.
Planning - Changes in Legislation (Non Planning Members)  Please note that this training is compulsory for Planning Members	18 (55%)	External / Planning Officers
Planning - General insight into Planning to support Members with their constituents' work..	17 (52%)	Planning Officers
Planning - Understanding the planning application process.	17 (52%)	Planning Officers
Planning - Mentoring from Experienced Members	3 (9%)	Arranged by Democratic Svs.
Local Government Finance - Awareness Training	13 (39%)	Finance Officers / Heads of Depts
Local Government Finance - Mentoring from Cabinet Members	8 (24%)	Co-ordinated by Democratic Svs
Social Media	7 (21%)	External
Social Media - Mentoring from Experienced Members	2 (6%)	Co-ordinated by Democratic Svs
Media Skills	14 (42%)	External

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IT Skills - Basic use of E-mails, internet and intranet	5 (15%)	Democratic Services
IT Skills - Bob's Business, online questionnaires etc.	6 (18%)	Democratic Services
IT Skills - Excel	9 (27%)	Democratic Services
IT Skills - Word	4 (12%)	Democratic Services
Speedreading	9 (27%)	External
Health and Safety - Lone Worker Facility	5 (15%)	Co-ordinated by Democratic Svs