

# **Well-being of Future Generations (Wales) Act 2015**

## **Integrated Impact Assessment**

**(includes Equalities, Welsh Language, Sustainability and Biodiversity)**



Before completing the Impact Assessment **PLEASE REFER TO THE CORRESPONDING GUIDANCE DOCUMENT** which provides essential background information.

An Integrated Impact Assessment **MUST** be completed for:

1. Any project (i.e. something that has a start and end date and is different from day to day business).
2. Where you are implementing significant change e.g. service provision.
3. For any Council / Cabinet report that is not part of an above mentioned project or significant change.

<b>Title of Project / Report:</b>	PAY POLICY AMENDED STATEMENT 2020-2021
<b>Officer completing Impact Assessment:</b>	Fran Donnelly
<b>Lead Officer / Project Manager:</b>	Fran Donnelly
<b>Service:</b>	Human Resources, Payroll & Organisational Development
<b>Impact Assessment completion date:</b>	20 <sup>th</sup> December 2020

Please give a brief description of the aims of the proposal:

**PAY POLICY STATEMENT 2020-2021**

## 1. Merthyr Tydfil Well-being Objectives

Does your proposal help to deliver any of the Council's Well-being Objectives identified below?

Well-being Objectives	Does your proposal have a positive or negative impact on the Council's Well-being Objectives? Please place an X in the relevant box			Why have you come to this decision? Please provide an explanation	What actions have been/will be taken to better contribute to positive impacts and/or mitigate any negative impacts?
	Positive	Negative	N/A		
<p><b><u>Best Start to Life</u></b> Children and young people get the best start to life and are equipped with the skills they need to be successful learners and confident individuals.</p>			X	Staff are already employed	
<p><b><u>Working Life</u></b> People feel supported to develop the skills required to meet the needs of businesses with a developing, safe infrastructure making Merthyr Tydfil an attractive destination.</p>			X	Staff are already employed	
<p><b><u>Environmental Well-being</u></b> Communities protect, enhance and promote our environment and countryside.</p>			X	Staff are already employed	
<p><b><u>Living Well</u></b> People are empowered to live independently within their communities, where they feel safe and enjoy good physical and mental health.</p>			X	Staff are already employed	
<p><b>Sources of evidence to support the above:</b></p>					

**2. Sustainable Development Principles (The Five Ways of Working)**

**Does your proposal demonstrate you have met the sustainable development principles (five ways of working)?**

<b>Five Ways of Working</b>	<b>How does your proposal demonstrate you have met the five ways of working?</b>	<b>Are there any additional actions to be taken to better contribute to the five ways of working and/or mitigate any negative impacts?</b>
<b>Long Term</b> - Thinking and planning for the long term.	It is a requirement of the Localism Act 2011 that the Council produces a Pay Policy Statement for each financial year	
<b>Prevention</b> - Preventing problems before they happen.	It is a requirement of the Localism Act 2011 that the Council produces a Pay Policy Statement for each financial year Prevention of financial loss to employees	
<b>Integration</b> - Integrating with other strategies.	It is a requirement of the Localism Act 2011 that the Council produces a Pay Policy Statement for each financial year	
<b>Collaboration</b> - Collaborating with others.	Trade Unions have been involved in negotiating the pay award with the NJC.	
<b>Involvement</b> - Involving people and communities.	Award has been set by NJC for implementation; consulted locally with Trade Unions on local arrangements It is a requirement of the Localism Act 2011 that the Council produces a Pay Policy Statement for each financial year	
<b>Sources of evidence to support the above:</b>		

**3. Protected Characteristics (including Welsh Language)**

Does your proposal directly impact on service users, employees and/or the wider community, including the nine protected characteristic groups and Welsh language as identified below?

Protected Characteristics	Does your proposal have a positive or negative impact on service users, employees and/or the wider community, including the nine protected characteristic groups and Welsh language? Please place an X in the relevant box			Why have you come to this decision? Please provide an explanation	What actions have been/will be taken to better contribute to positive impacts and/or mitigate any negative impacts?
	Positive	Negative	N/A		
Age			X		
Disability			X		
Gender Reassignment			X		
Marriage and Civil Partnership			X		
Pregnancy and Maternity			X		
Race			X		
Religion or Belief			X		
Sex (Gender)			X		
Sexual Orientation			X		
Welsh Language			X		

Protected Characteristics	Does your proposal have a positive or negative impact on service users, employees and/or the wider community, including the nine protected characteristic groups and Welsh language? Please place an X in the relevant box			Why have you come to this decision? Please provide an explanation	What actions have been/will be taken to better contribute to positive impacts and/or mitigate any negative impacts?
	Positive	Negative	N/A		
Sources of evidence to support the above:					
<u>All salaries set by Job Evaluation, which only considers the job duties, not the post-holder.</u>					

4. **Biodiversity**

Does your proposal directly impact on Biodiversity?

Biodiversity	Does your proposal have a positive or negative impact on Biodiversity? Please place an X in the relevant box			Why have you come to this decision? Please provide an explanation	What actions have been/will be taken to better contribute to positive impacts and/or mitigate any negative impacts?
	Positive	Negative	N/A		
Maintain and enhance biodiversity and ecosystem resilience			X		
Sources of evidence to support the above:					

## 5. Summary

As a result of completing this Impact Assessment, how many positive and negative impacts does your proposal have? This section should then be included in the related Council/Cabinet report.

Please see the example provided in the **guidance document**.

	Positive Impacts	Negative Impacts	Not Applicable
<b>1. Merthyr Tydfil Well-being Objectives</b>	0 of 4	0 of 4	4 of 4
<b>2. Sustainable Development Principles - How have you considered the five ways of working:</b> <ul style="list-style-type: none"> <li>• Long term</li> <li>• Prevention</li> <li>• Integration</li> <li>• Collaboration</li> <li>• Involvement</li> </ul>	5 of 5	0 of 5	0 of 5
<b>3. Protected Characteristics</b> ( <i>including Welsh Language</i> )	0 of 10	0 of 10	10 of 10
<b>4. Biodiversity</b>	0 of 1	0 of 1	1 of 1
<p><b><u>Summary:</u></b></p> <p>The main positive impacts are... the proposal has a positive impact on the sustainable development principles, and doesn't impact the Well-being Objectives</p> <p>The main negative impacts are ...No negative impacts have been identified</p>			

## 6. Actions

Based on the summary of your positive and negative impacts, identified in Section 5 above, will you need to make changes to your proposal to better contribute to positive impacts and/or mitigate any negative impacts? Please identify any further actions you will need to undertake to better contribute to positive impacts and/or mitigate any negative impacts.

What are you going to do?	Estimated completion date	Who will be responsible?	Timelines/Milestones e.g. 6 months/over a year, etc.	Progress

## 7. Version Control

The Impact Assessment should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. Please use the table below to keep a record of this process so that we can demonstrate how we have considered and built in the sustainable development principles where possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	Awaiting Council Approval	January 2021	

## 8. Sign off section

Approved by: Fran Donnelly

Job Title: Head of HR

Approval date: 11<sup>th</sup> March 2020