



MINUTES OF MEETING

AUDIT MEETING

MONDAY, 22ND FEBRUARY, 2021

PRESENT: Councillors C T Jones (Chair)
D Roberts (Vice-Chair)

Councillors: J Amos, D Chaplin, J Davies, D Sammon,
C Tovey and J Thomas

Lay Member:
R Williams (Lay Member)

Officers:
S Jones (Head of Finance), M Thomas (Head of Regional Audit Service) and H Harbord (Senior Auditor)

Outside Bodies:
H Goddard (Audit Wales)

M Morgan* (Democratic Services Officer) and K Reddy
(Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
401	Apologies for absence	No apologies for absence were received as all Members were present.
402	Declarations of Interest	No Declarations of Interest were made.
403	Audit Wales Presentation - Certification of Grants and Returns 2019-20	The Chair welcomed Helen Goddard Audit Wales to the Meeting. Helen Goddard then made a Presentation to the Committee on 'Certification of Grants and Returns 2019-20' giving details on: <ul style="list-style-type: none">• Summary of Audit Work• Impact of COVID 19

		<ul style="list-style-type: none"> • Certification Summary • BEN01 Housing Benefits • Certification Fees <p>Helen Goddard then responded in detail to the following questions that were raised on the Presentation:</p> <ul style="list-style-type: none"> • Is there any specific area that should be targeted for improvement • Certification Summary – Housing Benefit – What percentage is this of the total figure <p>The Chair then thanked Helen Goddard for the Presentation to the Committee.</p>
404	Progress against the Internal Audit Plan 01.04.2020 - 12.02.2021	<p>The Chair welcomed Mark Thomas to the Meeting.</p> <p>Mark Thomas referred the Committee to the 'Progress against the Internal Audit Plan (1 April 2020 to 12 February 2021)' report and responded in detail to the following questions that were raised on the report:</p> <ul style="list-style-type: none"> • How is it decided what the priorities are – Who sets the priorities • Ffos y Fran – Contract and Royalty Payment Audit – Update requested • Major Financial System – Payroll – The figure should read 11 not 8 in the table • Useful if an extra column could be added giving start and finish dates • Explanation requested in relation to the time allocated to schools – Would it be better to have a separate assessment for schools <p>Resolved that:</p> <p>The content of the report and the progress made against the 2020-21 Internal Audit Annual Risk Based Plan be noted.</p>
405	Internal Audit Reports	<p>No reports were referred for further consideration.</p> <p>Resolved that:</p> <p>The report for Information be received.</p>
406	Reflection and Evaluation of Meeting	<p>The Chair and the Committee reflected in detail on the matters that had been discussed at the Meeting.</p>
407	Any other business deemed urgent by the Chair	<p>The Chair advised that there was no business deemed urgent.</p>