



MINUTES OF MEETING

GOVERNANCE AND AUDIT COMMITTEE MEETING

MONDAY, 10TH JANUARY, 2022

PRESENT: Councillors C T Jones (Chair)

Councillors: J Amos, D Chaplin, J Davies, D Sammon and C Tovey

Other Councillors in Attendance:

C Davies (Cabinet Member)

Officers:

S Jones (Head of Finance), M Thomas (Head of Regional Audit Service), L Cumpston (Audit Manager, Vale of Glamorgan Council) and C Davies (Audit)

Outside Bodies:

H Goddard (Audit Wales)

M Morgan (Democratic Services Officer)

ITEM NO.	AGENDA MATTER	DECISION
565	Apologies for absence	Apologies for absence were received from Councillor D Roberts, Councillor J Thomas and Mr R Williams Lay Member.
566	Declarations of Interest	No Declarations of Interest were made.
567	Half year review of the Annual Governance Statement	The Chair referred the Committee to the 'Half Year Review of the Annual Governance Statement' report. Mark Thomas then led the Committee through the report and together with Officers responded in detail to the following questions raised:

		<p>Appendix A</p> <ul style="list-style-type: none"> • Rec 1 - Personal Development Review (PDR) – How many Councillors have not completed a (PDR) – Likewise Bobs Business • Rec 2 – Cabinet Forward Work Programme – Not yet available on the Web Site • Rec 8 – Draft Constitution – Will this be presented to Scrutiny (Mark Thomas advised that he would liaise with the appropriate Officers and update the Committee in relation to the above) • Rec 4 – Reasons for the 46 no responses • Appendix B – Impact of the Flooding – Future vulnerability and financial situation – Update on the £4.7m support (Councillor C Davies advised that this would be pursued with the Leader and the Committee kept updated) • Covid 19 – Hardship Funding <p>Resolved that:</p> <p>The Committee review the information contained within the report on the progress made against the 2020/21 Annual Governance Statement recommendations and significant Governance issues.</p>
568	Progress against the Internal Audit Plan 01/04/21 to 22/12/21	<p>Mark Thomas and Lisa Cumpston led the Committee through the 'Progress against the Internal Audit Plan 01 April 2021 to 22 December 2021' report and responded in detail to the following questions raised:</p> <ul style="list-style-type: none"> • Deferred Audits – Temporary housing solutions processes and procedures, including compliance with the Statutory Duty – Is this a priority • Property Maintenance Inspection and Regime Report (The Chair recommended that this report be called in with an item on the next Committee Meeting and the appropriate Officers be invited to attend and this proposal was agreed by the Committee) • School Private Funds – Monitoring arrangements – The Chair recommended that all Governing Body Chairs be notified (Mark Thomas advised that he would pursue this with the appropriate Officers) <p>Resolved that:</p> <ol style="list-style-type: none"> (a) The content of the report and the progress made against the 2021/22 Internal Audit Annual Risk Based Plan be noted (b) The Property Maintenance Inspection and Regime Report be agendered for the next Committee Meeting and that the appropriate Officers and Members be invited to attend.

569	Draft Anti-Fraud, Bribery & Corruption Policy and Draft Counter Fraud Strategy and Framework 2021 to 2024	<p>Mark Thomas led the Committee through the 'Draft Anti-Fraud, Bribery and Corruption Policy and Draft Counter Fraud Strategy and Framework 2021 to 2024' report and responded to the following questions raised:</p> <ul style="list-style-type: none"> • Appointment of an appropriately qualified and experienced Fraud Investigator • Availability of an anonymous telephone line for the public to use – 0800 number or similar <p>Resolved that:</p> <p>(a) The Council's Draft Anti-Fraud, Bribery and Corruption Policy and Draft Counter Fraud Strategy and Framework 2021 to 2024 be noted</p> <p>(b) Committee Members comment on the Draft Anti-Fraud, Bribery and Corruption Policy and the Draft Counter Fraud Strategy and Framework 2021 to 2024 prior to submission to Council for approval</p>
570	Updated Forward Work Programme 2021/22	<p>Mark Thomas referred the Committee to the Governance and Audit Committee Forward Work Programme 2021/22 with the inclusion of the report in relation to Property Maintenance, Inspection and Regime Report.</p> <p>Resolved that:</p> <p>The Forward Work Programme be approved.</p>
571	Internal Audit Information Reports	<p>The Chair referred the Committee to the 'Issued Internal Audit Reports' report and confirmed that the report on Property Maintenance, Inspection and Regime Report had been called in earlier in the Meeting and would be agendered for the next Committee Meeting.</p>
572	Reflection and Evaluation of Meeting	<p>The Chair and the Committee reflected in detail on the issues that had been considered at the Meeting.</p>
573	Any other business deemed urgent by the Chair	<p>The Chair advised that he was unable to attend the next scheduled Committee and proposed that an alternative date for the Meeting after consultation with Officers be sought.</p>