

**Governance & Audit Committee Forward Work Programme 2023/24**

**Appendix A**

	Frequency	12th June 2023	11th Sept 2023	23rd Oct 23	27th November 2023 <i>(special)</i>	4th Dec 23	15th Jan 24	26th Feb 24	15th Apr 24	<i>Proposed 3rd June 2024</i>	<i>Proposed 15th July 2024</i>
<b>Governance</b>											
Appointment of Chair and Vice Chair	Annually										
Annual Risk Management Report & Corporate Risk Register	Annually	X									
Quarterly update on Corporate Risks	Quarterly	X (Qtr4)				QTR 1 & Qtr2			QTr3	Qtr4	
Rolling Programme Corporate Risk update from CMT members	Quarterly					Capacity & Education			x (Homelessness)		
Draft AGS	Annually		X								
Final AGS	Annually				X						
6 monthly update on AGS	Annually								X		
Self Assessment Report (APR)	Annually					X(draft report)	x (final)				
Annual Complaints Report	Annually					X					
Ombudsman Complaints Report	Annually								X		
External Audit Recommendations	Quarterly			X			X		X		
<b>Audit Wales</b>											
Certification of Grants & Returns 2021/22	Annually	X									
Detailed Audit Plan	Ad hoc			X							
Outline Audit Plan 2024	Annually								X		
Annual Audit Summary	Annually							X			
Setting of Wellbeing Objectives	Ad hoc					X					
Use of Performance Information: Service User Perspective and Outcomes	Ad hoc					X					
Audit Of Accounts	Annually				x						
Digital Strategy Review Report	Ad hoc						X				
Digital Strategy Review Report - Organisational Response Form	Ad hoc							X			
Audit Wales Work Programme & Timetable	Quarterly	X	X	X				X			
<b>Internal Audit</b>											
Audit Charter	Annually										
Internal Audit Strategy & Plan	Annually	X									
Progress against Plan	Quarterly			X			X				
Internal Audit Recommendations	Quarterly			X			X			X	
Annual Report	Annually	X									
Counter Fraud	Annually									X	
PSIAS Peer Assessment Compliance - Final Report & Overview	Ad hoc		X								
Governance and Audit Committee Self-Assessment against the CIPFA checklist	Ad hoc								X		
Governance and Audit Committee Annual Report	Annually		X								
Committee Forward Work Programme	Each meeting	X	X	X		X	X	X	X		
Internal Audit Information Reports	Each meeting	X	X	X		X	X	X	X		
<b>Accountancy</b>											
Draft Statement of Accounts	Annually		X								
Final Statement of Accounts	Annually				X						
Revenue Budget 2024/25	Ad hoc							X			
Revenue Budget 2024/25 (Exempt)								X			
Audit Enquiries those charged with Governance	Annually			X							
<b>Other Service Areas</b>											
<b>Temporary Housing Solutions - Update</b>	Ad hoc	X	X	X							
Social Services - Report regarding SGO Payments	Ad hoc							X			
		<b>9</b>	<b>7</b>	<b>11</b>	<b>2</b>	<b>8</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>3</b>	